



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ANNAI COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr S P MANICKA VASUGI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		914352453003
Mobile no.		8072945973
Registered Email		annaiartsiqac@gmail.com
Alternate Email		principal@annaicollege.com
Address		ANAKKUDI ROAD, KOVILACHERI
City/Town		KUMBAKONAM
State/UT		Tamil Nadu
Pincode		612503
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Prof R LATHA
Phone no/Alternate Phone no.	914352453003
Mobile no.	8973073766
Registered Email	annaiartsiqac@gmail.com
Alternate Email	principal@annaicollege.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.annaicollege.com/wp-content/uploads/2021/12/AQAR-17-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.annaicollege.com/wp-content/uploads/2021/12/Academic_Calender_2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.55	2015	01-May-2015	01-May-2020

6. Date of Establishment of IQAC

25-Feb-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Quarterly Academic Administrative Audit	12-Jun-2018 15	104

(AAA)		
Quarterly Regular Meeting	26-Jun-2018 1	21
Re-audit	13-Jul-2018 15	104
Quarterly Regular Meeting	10-Dec-2018 1	21
Quarterly Regular Meeting	11-Jan-2019 1	21
NAAC Awareness Programme	23-Jan-2019 1	104
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Annai College of Arts and Science	UBA 2.0	MHRD	2018 3	550000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? IQAC meeting conducted Quarterly once in the year and action plan was presented in the IQAC meeting.

? Updating of Feedback from the students, teachers and stakeholders in the website.

? An Academic audit was carried out by the internal audit committee to verify the files and register documents for the quality maintenance.

? IQAC motivated the faculty to involve in Research activities, in order to that faculty published 12 books, 25 papers in International and National Journals were published.

? Departments were notified to conduct extra extension programme in the rural community.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of New course 1. B.Com Computer Application 2. B.Com Bank Management 3. B.Com Corporate	Two courses introduced such as B.Com Computer Application B.Com Bank Management
Conduct atleast 3 National/ Regional Seminars/ Workshops/ Conferences	Each department organized 2 Seminars/Workshops/Conferences
To undertake minor and major research projects through funding agency	Proposal Submitted
Motivation of staff members to undertake research work and to participate / present papers in National and International Conferences	Our faculty published 25 papers for National and International level and Published 12 Books
Arrangement of at least 2 Guest lectures and 2 Personality Development programme for students	Each department organized 2 Guest lectures, 1 personality development programme and Soft Skill Programme
Construction of a New Library	New library - Building is under Construction

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CHAIRMAN	14-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	30-Jul-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MIS REPORT A management information system (MIS) is an information system used for decisionmaking, and for the coordination, control, analysis, and visualization of information in an Administration. For the welfare and Smooth running of our Institution, we maintained the Management. Information System (MIS). Here we use various Database system for maintain our records, which is listed below. ? BioMetric for overall attendance maintained through eSSL security system through both teaching and nonteaching Staff. ? Academic Performance Indicator (API) is maintained in our college to improve the performance of teaching and Nonteaching Staff. ? For the benefit of students Edisoft Software is used for issuing book Maintenance, Library management system has been introduced to maintain books, journal and other records in the library. ? Enterprise Resource Planning (ERP) systems software is used for maintaining the Accounts and Inventory. ? Students Feedback, faculty feedback and student's database are maintained through our website for Academic and Nonacademic Progressive performance of Academic, Administrative and Financial status. ? Students can utilize the Online fee payment through SBI Bank Link. ? In order to avoid the student's queue for fee payment we implemented Cash Depositor Machine (CDM) in our campus for Fee payment.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to Bharathidasan University, Thiruchirappali. The courses are under CBCS with semester pattern. The syllabi prescribed received from the University in turn is sent to the HODs. The curriculum is communicated

to the faculty in the departmental meetings. Based on this the faculty members prepare lecture plan for the entire semester. Curriculum Delivery Register (CDR) is maintained in all the classes where the teachers record the lessons/practical covered on that particular hour. Academic Interaction Record (AIR) is maintained by each faculty member where the teacher records the work done actually during scheduled hours. To evaluate the students, college conducts three CIAs as per the norms of the University. In addition, the college conducts three hours a pre-semester model examination to prepare the students. Special attention is given for the slow learners CIA mark Registers are maintained by class counsellors and kept under the custody of HODs. Lesson plan, CIAs, CDR exhibit correlation in curriculum delivery and documentation. We framed the Academic calendar include the events of the Academic year are prescheduled. Some of the events are Quality Circle meeting, Model Examination, Conference, Workshop, Seminar, Guest lecture, Club activities and so on... We motivate the students to present the papers in conference, seminars, group discussion on current issue, students used to undergo implant training, project work based on their discipline and the students participate on various community activities. Apart from university-based curriculum, we provide Add-on Program to all the discipline. The add-on program supports the students to carry out their studies on skill-based employment opportunity. This course is a certified course and the students are well trained for their employability.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Mu Allima (Boys)	Nil	02/07/2018	3	To get employability in mosque	Basic principles of Quran

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Corporate secretaryship	05/07/2018
BCom	Bank Management.	05/07/2018
BCom	Computer Application	25/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Computer Science, Visual Communication, Bio Technology, Mathematics, Physics, Bio Chemistry,	05/06/2018
BHM	Hotel Management and Catering Services.	05/06/2018
BA	English	05/06/2018
BCom	.Applied, Bank Management, Computer Application	05/06/2018

BBA	Business Administration	05/06/2018
BCA	Computer application,	05/06/2018
MA	English	05/07/2018
MBA	Business Administration	05/07/2018
MCom	Commerce	05/07/2018
MSc	Information Technology, Physics, Chemistry, Mathematics. English, Computer Application, Bio Technology	05/07/2018
MCA	Computer Application	05/07/2018
BSc	Micro Biology, Chemistry	05/06/2018
BA	Tamil	05/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1891	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	05/06/2018	643
Foreign Language (French)	05/06/2018	105
Soft Skill Development	05/06/2018	800
Environmental Science	05/06/2018	643
Gender Studies	05/06/2018	800
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Business Administration	93
MCA	Computer Application	58
MCom	Commerce	14
BSc	Science	104
BCA	Computer Application	106
BCom	Commerce	29
MA	English	19
MSc	Science	72
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

We embrace and value the feedback we receive from students and staff, particularly when it supports our growth of our students. For the Cause we collect feedback from stakeholders. For Curriculum and Cocurriculum improvements, we Analysis the Pedagogy method for easily understands the basic concept of the course objective and outcome and it can be achieved through seminars and Guest lectures. For the benefits of the students we provide Value added course for enhancing the students' technical skill and we conduct soft skill classes to improve the Communication skills of the Students. A selfappraisal is prepared by each faculty. The principal intervenes and addresses possible areas for the improvement and evaluates the faculty by motivating them to look at specific areas where growth is needed. Evaluation of all college programmes with the respective stakeholders is conducted. An annual feedback - 'Looking Back to Look Forward' is done with the Faculty. Similarly, a feedback is done with the outgoing Student Council before they leave college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCA	Comuter vApplication	180	44	38
MBA	Business Administration	120	77	76
MSc	Science	305	62	62
MA	English	70	16	16
MCom	Commerce	35	14	13
BA	English and Tamil	340	68	63
BCom	Commerce	420	179	175
BSc	Science	690	246	239
BCA	Computer Application	230	88	84
BBA	Business Administration	170	80	76

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	2201	430	39	28	56

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
123	68	12	18	1	15

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our Institution Mentoring System has been emerged as a strong response to the plight of students at risk. ACAS offers a highly efficient Mentoring system through which a group of students consisting of 830 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extracurricular activities. They also give advice relating to selection of major, career guidance and personal problems. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions

- Mentors are assigned to monitor and guide students throughout the year.
- Mentors coordinate with the parents about the progress of the students.
- Mentors communicate with fellow faculty and promote mentees at the time of difficulty / chance to help them develop further in their areas of interest. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs will
- Meet all mentors of his/her branch at least once a month for the reviewing of proper implementation of the system.
- Suggest and advise the mentors whenever necessary.
- Initiate a Disciplinary action on a student (when necessary).
- Give a detailed report of the mentoring system to the Head of the Institute at regular intervals. The Academic Committee of the Institute discuss the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary.

Benefits of a Mentoring System:

- Enhances the students' confidence and helps to set higher goals, take risks and ultimately guiding them to achieve higher levels.
- Individual recognition and encouragement.
- Psychosocial support at the time of need.
- Regular advice on balancing of academic and professional responsibilities.
- Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments.
- Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development.
- Students get an insider's perspective on navigating their career in the right channel.
- Students get an experience to diverse academic and professional perspectives, and experiences in various fields.
- The mentees get a straight access to powerful resources within your major or profession.
- The mentors set the foundation for the students to reach greater heights in their professional lives thereby contributing to enduring personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2631	123	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	38	Nil	38	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Jegan Ando Thilak (State Level)	Assistant Professor	Kalvi Gnani Award From Kaviarasar Kalai Sangam, Namakkal
2018	Dr. D. Elamparithi (State Level)	Assistant Professor	Best Junior Scientist Award
2019	Dr. Jegan Ando Thilak (State Level)	Assistant Professor	Sathanai Semmal Award From Kuruchi Kabilar Tamilsangam
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	6th / IIIYr	10/05/2019	21/06/2019
BA	Nill	6th / IIIYr	11/05/2019	20/06/2019
BSc	Nill	6th / IIIYr	10/05/2019	28/06/2019
BSc	Nill	6th / IIIYr	10/05/2019	28/06/2019
BSc	Nill	6th / IIIYr	08/05/2019	28/06/2019
BSc	Nill	6th / IIIYr	09/05/2019	28/06/2019
BCA	Nill	6th / IIIYr	06/05/2019	28/06/2019
BSc	Nill	6th / IIIYr	09/05/2019	28/06/2019
BSc	Nill	6th / IIIYr	10/05/2019	28/06/2019
BBA	Nill	6th / IIIYr	11/05/2019	24/06/2019
MCA	Nill	6th / IIIYr	07/06/2019	29/06/2019
MBA	Nill	4th / IIYr	03/06/2019	29/06/2019
MSc	Nill	4th / IIYr	02/05/2019	07/06/2019
MCom	Nill	4th / IIYr	03/05/2019	24/06/2019
MSc	Nill	4th / IIYr	02/05/2019	14/06/2019
MSc	Nill	4th / IIYr	03/05/2019	20/06/2019
MA	Nill	4th / IIYr	03/05/2019	07/06/2019
MSc	Nill	4th / IIYr	03/05/2019	14/06/2019
MSc	Nill	4th / IIYr	02/05/2019	20/06/2019
MSc	Nill	4th / IIYr	02/05/2019	20/06/2019
MSc	Nill	4th / IIYr	02/05/2019	20/06/2019
BSc	Nill	6th / IIIYr	10/05/2019	28/06/2019

BCom	Nill	6th /IIIYr	10/05/2019	21/06/2019
BA	Nill	6th /IIIYr	11/05/2019	26/06/2019
BSc	Nill	6th /IIIYr	09/05/2019	28/06/2019
BSc	Nill	6th /IIIYr	10/05/2019	28/06/2019
BSc	Nill	6th /IIIYr	10/05/2019	28/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Internal Assessment exam schedule is mentioned in the college calendar. Students are given the entire information regarding the evaluation process. Internal marks are based on the performance of Continuous Internal Assessment (CIA), Assignments, seminar and attendance. The details regarding the Continuous Internal Assessment (CIAI, CIAII and Model Exam) schedule are provided in the College Calendar. The scripts are evaluated as per the key prepared by the Faculty. Further on, the marks are sent to the parents by letter/SMS. At the beginning of the year, the orientation programme is held to explain about the Rules and Regulation of the Institution, Attendance, Examination pattern its scheme of evaluation are informed. All respective subject faculties are communicated the information regarding examination pattern its evaluation process. Students are given a chance to improve CIA marks Staff meetings are held periodically to discuss the evaluation process. University circulars are displayed on Students Notice Board. The Institution follows a fair evaluation policy (CIA) regarding assessments. All records, answer scripts, assignments, seminars, letters carefully maintained in the college. After evaluation, the marks are computerized. The Internal papers are scrutinized by Heads of the departments and the Principal is to ensure unbiased evaluation. PTA meetings are conducted regularly to evaluate teaching learning process and various other aspects of the Institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the academic calendar committee with the consultation of Heads and Club Coordinators In the beginning of the academic session the students are appraised by academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. Only the Head of the Institution can incorporate minor changes in academic calendar. The schedule of all examinations is given in the Academic calendar. . The slots of the CIAI, CIAII and Model Exam, Assignment, Seminars/Class Activity Attendance weightage are mentioned in the Academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.annaicollege.com/student-performance-and-learning-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCA	Computer Application	66	59	89

Nill	MBA	Business Administration	106	89	84
Nill	MSc	Chemistry	3	2	67
Nill	MCom	Commerce	14	13	93
Nill	MSc	Physics	5	Nill	0
Nill	MSc	Mathematics	6	Nill	0
Nill	MA	English	3	1	33
Nill	MSc	MicroBiology	3	2	67
Nill	MSc	BioTechnology	4	4	100
Nill	MSc	Computer Science	3	3	100
Nill	MSc	Information Technology	2	1	50
Nill	BSc	Physics	22	7	32
Nill	BCom	Commerce	51	48	94
Nill	BA	English	62	36	58
Nill	BSc	Visual Communication	11	9	82
Nill	BSc	Micro Biology	32	32	100
Nill	BSc	Chemistry	38	10	26
Nill	BSc	Bio Chemistry	31	9	29
Nill	BCom	Commrce	140	94	67
Nill	BA	Tamil	14	12	86
Nill	BSc	Mathematics	32	27	84
Nill	BSc	BioTechnology	21	18	85
Nill	BCA	Computer Application	105	83	80
Nill	BSc	Hotel management and Catering Services	33	22	66
Nill	BSc	Computer Science	61	45	74
Nill	BSc	Information technology	15	4	37
Nill	BBA	Business Administration	98	85	87

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.annaicollege.com/wp-content/uploads/2021/12/Student-Satisfaction-Survey-2018-2019-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2018	Unnat Bharat Abhiyan (UBA)	550000	0.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights (IPR)	IQAC	05/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Bharath shiksharatna award	Dr.P.Mani	Economic growth foundation, New Delhi	07/04/2018	Research and Academic excellence
Life time educational award	Dr.P.Mani	Economic growth foundation, New Delhi	14/12/2018	Academic excellence
Best Scientist Award	Dr.P.Mani	Nature Science Foundation, New Delhi	05/02/2019	Academic excellence
Asia Pacific international excellence award	Dr.P.Mani	Achievers association for health and educational growth, Bangkok	15/02/2019	Academic excellence
Outstanding researcher award	Dr.P.Mani	Saveetha Medical College and Inno science research Sdn, Bhd, Malaysia	01/03/2019	Academic excellence
Best Junior	Dr.D.Elampari	Nature	05/02/2018	Academic

Scientist Award	thi	Science Foundation, Coimbatore	Excellence
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
10	61	03

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	Nil
Bio Technology	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Tamil	11	3.2
International	Chemistry	4	5.6
International	Physics	1	1.3
International	BCA	2	3.75
International	Computer Science	3	3.2
International	MCA	1	3.32
International	MBA	6	3.0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	25
English	1
Computer Science	2
BCA	2
Bio Technology	2
Chemistry	5
Physics	1
MBA	1
MCA	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dissecting the role of miR21 in different types of stroke, genetic	Dr.P.Mani	Elsevier	2019	1.5	Assistant Professor Biotechnology	2
Analysis of DNA damaged levels in oreocoromiscus mossambicus exposed to a thirupur textile dye effluent	Dr.P.Mani	International journal of pharmaceuticals and drug analysis	2018	1	Assistant Professor Biotechnology	3
One pot Synthesis of Pyrono [2,3] Quinoline via the Tandem Cyclization of Algarfl ynOyamanda Reaction	Dr.A.Nepolraj	Iran Chemical Society Organic Chemistry Research	2018	2	Assistant Professor chemistry	3
Synthesis, Crystal Growth and Characterization of (E)-3-(4-(dimethylamino)phenyl)prop-2-en-1-one: An Organic Crystal	Dr.A.Nepolraj	Journal of Applicable Chemistry	2019	3.49	Assistant Professor chemistry	3
Structural characterization and	Dr.P.Mani	Elsevier	2019	2	Assistant Professor Biotechnol	5

biological evaluation of staphylococcus, new glycolipid surfact produced by a marine staphylococcus saprophyticus					ogy	
Identification, expression and methylation of imR7110 and its involvement in type 1 diabetes mellitus	Dr.P.Mani	Gene reports Elsevier	2019	5	Assistant Professor Biotechnology	8
Green synthesis of silver nanoparticles using different volumes of Trichodesma indicum leaf extract and their antibacterial and photocatalytic activities	Dr.V.Kathiravan	Research on chemical Intermediate	2018	3	Assistant Professor physics	4
Synthesis, Characterization And Antimicrobial Studies Of N,N'-(Butane-1,4-Diylidene)Bis(Quinolin-2-Amine) And Its Derivatives	Dr.Sathiyaseelan	IJRAR	2019	1	Assistant Professor physics	1
The Impact of Big Data A	Dr.N.Vanajula Valli	International Journal of	2019	2	Assistant Professor	1

Applications in Health Care Industry		Computer Sciences and Engineering			computer science	
A study on inventory management in Neycer India Ltd., Vadalur	Dr S P Manicka Vasugi	A study on inventory management in Neycer India Ltd., Vadalur	2018	2	Associate Professor of MBA	2
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Structural characterization and biological evaluation of Staphylosan (dimannoolate), a new glycolipid surfactant produced by a marine Staphylococcus saprophyticus SBPS15	Dr.P.Mani	Enzyme and microbial technology	2019	2	65	Yes
Analysis of antioxidant and antidiabetic activity of Piper nigrum leaf extract by invitro assay	Dr.P.Mani	Journal of Pharmacy and Biological Sciences	2018	1	85	Yes
Dissecting the role of miR21 in different	Dr.P.Mani	Gene	2019	2	65	yes

types of stroke						
MicroRNA21 and the various types of myeloid leukemia	Dr.P.Mani	Cancer gene therapy	2018	2	85	Yes
Green synthesis of silver nanoparticles using different volumes of Trichodesma indicum leaf extract and their antibacterial and photocatalytic activities	Dr V Kathiravan	Research on Chemical Intermediates	2018	1	80	Yes
Onepot Synthesis of Pyrono [2, 3] Quinoline via the Tandem Cyclization of Algarfl ynoyamanda Reactions	Dr A Napolraj	Organic Chemistry Research	2019	1	7	Yes
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	1	1	22	2
Attended/Seminars/Workshops	156	23	3	Nil
Presented papers	11	15	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Blood donation camp	NSS UNIT I,II,III	2	58
Distribution of sapling to nearby villages	NSS UNIT I,II,III	2	50
A camp on dengue eradication	NSS UNIT I,II,III	2	100
Tobacco awareness rally	NSS UNIT I,II,III	5	100
Women hygienic awareness program	NSS UNIT I,II,III	2	100
National girl child day rally	NSS UNIT I,II,III	5	100
Blood donation camp	Red Cross	2	60
HIV positive and AIDS awareness program	Red Cross	1	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Service club	Best blood donor award	District Chair person Of Leo Club	100
Service club	Best service coordinator Award	District Chair person Of Leo Club	100
Service club	Best President Award	District Chair person Of Leo Club	100
Service club	Best Secretary Award	District Chair person Of Leo Club	100
Service club	Best Treasurer Award	District Chair person Of Leo Club	100
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Rotaract club	Temple cleaning	2	100
World water day	Nature Club	Scribble of water	1	5000
Aids awareness	Red cross club	Seminar conducted	2	565
Gender Issue	Women welfare	Seminarawaren	2	565

	cell	ess of yoga for women		
Gender Issue	Women welfare cell	Women empowerment program	2	167
Gender Issue	Women welfare cell	Women hygienic awareness program	2	302
Gender Issue	NSS UNIT II	World breast feeding week	2	1023
Gender Issue	NSS UNIT II	National girl child Dayrally	2	103
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research and Development	5	Anadolu University, Faculty of Pharmacy, Dept of Pharmacognosy, Turkey	3
Research and Development	5	Inno Science Research Selangor, Malaysia	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Administrative Office	Thangavilas Inn, Kumbakonam	18/03/2019	31/03/2019	Abirami R, Ishwarya M, Priya G, Vinothini R
Internship	Sales Management	Yamaha Showroom, Kumbakonam	18/03/2019	31/03/2019	Abubakar Faiz A
Internship	Distribution Management	Sowbaranika Enterprises, Kumbakonam	18/03/2019	31/03/2019	Ajeeth D, Ajithkumar K, Ajithkumar N, Ramki K,
Internship	Internal Auditing of Accounts in	Annai Group of Institutions	18/03/2019	31/03/2019	Akalya V, Anitha V, Bhavadharani

	AGI				A,Dhivyabharathi K,Johnciya A,Nazeela Fathima A,Prema B,Rajasri R,Subashri R,
Internship	Marketing Management in Hero Showroom,	Hero Showroom, Kattumannargudi	18/03/2019	31/03/2019	Akilan A
Internship	Production Management	S.R. Mills Ltd., Nedungadu	18/03/2019	31/03/2019	Alagarasan M
Internship	Production Management	ARR Seeval, Kumbakonam	18/03/2019	31/03/2019	Arulmozhi R
Internship	Recreation Management of Members of Dollor Club	Dollar Club, Tiruppur	18/03/2019	31/03/2019	Arunkumar S
Internship	Management of Automobiles	Sanjana Suzuki,	18/03/2019	31/03/2019	Azarudeen A,Navasudeen A
Internship	Cooperative Management of Thirubhuvanam	Thirubhuvanam Thiruvalluvar Silk Society, Thirubhuvanam	18/03/2019	31/03/2019	Dharani D,Ponni M,Sasireka S,Sathya G,Tamilselvi P,
Internship	Retail Management	KMBL (Kotak Mahindra) Kumbakonam	18/03/2019	31/03/2019	Jayalakshmi B
Internship	Sales Management	The Chennai Silks, Kumbakonam	18/03/2019	31/03/2019	Mohamed Haji M.N,Karpasev K
Internship	Distribution Management	Araldite Shanmugam Agencies	18/03/2019	31/03/2019	Lokesh R,Thirumoorthy KVignesh V,
Internship	Administrative Office	Hotel Chella, Kumbakonam	18/03/2019	31/03/2019	Mohamed Nivas B
Internship	Retail Management	Raman Raman (Hero Motors), Kumbakonam	18/03/2019	31/03/2019	Nehal Riyaz A
Internship	Production Management	Ramco Cements,	18/03/2019	31/03/2019	Santhosh V

		Ariyalur			
Internship	Online Ticket Booking	MSH Travels, Kumbakonam	18/03/2019	31/03/2019	Saravanakumar T
Internship	Retail Management	Toyota	18/03/2019	31/03/2019	Subash K
Internship	Production Management	MRS, Kumbakonam	18/03/2019	31/03/2019	Velayuthum K
Internship	Sales Management	Venkateswara Electronics	18/03/2019	31/03/2019	Vilsanraj V
Internship	Retail Management	Samu Samu, Kumbakonam	18/03/2019	31/03/2019	Yamunadevi S
Project	Employee Satisfaction	Shree TVS Company, Mannargudi	10/01/2019	27/02/2019	ABINAYA.A
Project	Taining Development	Amman try steels, Trichy	10/01/2019	27/02/2019	ABINAYA.C
Project	A Study on Working Capital Management	Thanjavur Spinning Mills	10/01/2019	27/02/2019	AKASHRAJ.J
Project	A study on working Capital Management	THICO Silks, Thirubhuvanam	10/01/2019	27/02/2019	AMUDHADEVI.B
Project	A study on inventory management	NPKRR Sugar Mills, Thalainayar.	10/01/2019	27/02/2019	ANBARASAN.A
Project	A study on stress management	Yamaha Kanchipuram	10/01/2019	27/02/2019	ANITHA.A
Project	A Study on Financial Performance	Thirubhuvanam Thiruvalluvar Primary Silk Cooperative Society Ltd., Thirubhuvanam.	10/01/2019	27/02/2019	ANITHA.M
Project	Risk Return Analysis of Equity Shares	MCC Investors Service Pvt.Ltd, Kumbakonam	10/01/2019	27/02/2019	ANUSIYA.C
Project	Employee Welfare	TANCEM	10/01/2019	27/02/2019	ARAVINDHAN.S
Project	Risk Return Analysis of	MCC Investors Service	10/01/2019	27/02/2019	ARUN.G

	IT Sector	Pvt.Ltd, Kumbakonam			
Project	Capital Structure	Sridev Info Grow, Trichy	10/01/2019	27/02/2019	ARUNGOPI.S
Project	A study on training development	SAM Park India Logistics Limited, Chennai.	10/01/2019	27/02/2019	ARUN DOSS.M
Project	A study on employee motivation	Raghav Industry, Chennai	10/01/2019	27/02/2019	ATCHAYA.C
Project	A study on capital budgeting	Papanasam Benefit Fund	10/01/2019	27/02/2019	DHANAVANTH ASELVI.V
Project	A study on capital structure	Papanasam Benefit Fund	10/01/2019	27/02/2019	DINESHBABU.V
Project	A study on financial statement analysis	Steadfast, Thanjavur	10/01/2019	27/02/2019	GANESHKUMAR.D
Project	A study on stress management	Sri kumara Guruparar Metric Higher Secondary School, Thiruppanandhal	10/01/2019	27/02/2019	GAYATHRI.R.R
Project	Stress Management	Selvam Agencies	10/01/2019	27/02/2019	JAYANTHI.T
Project	Employee Motivation	Amman try steels, Trichy	10/01/2019	27/02/2019	JAYASRI.R
Project	A Study on Capital Budgeting	Padmanaba Handicraft Swamimalai	10/01/2019	27/02/2019	JAYASRI.S
Project	A study on financial statement analysis	Raghav Industry, Chennai	10/01/2019	27/02/2019	KALAIVANI.S
Project	Employee Motivation	Ammaiyar Milk, Karaika	10/01/2019	27/02/2019	KAMALAKANNAN.B
Project	Working Capital Management	Sri Dev Info Grow, Trichy	10/01/2019	27/02/2019	KOOTHARASAN.M
Project	Working Capital Management	Papanasam Benefit Fund	10/01/2019	27/02/2019	KOUSALYA.S

Project	A Study on Employee Satisfaction Level	Thanjavur District Coop Milk Producers Union Limited	10/01/2019	27/02/2019	KOWSALYA.A (12.05.1997)
Project	Stress Management	Kudandhai Suzuki	10/01/2019	27/02/2019	KOWSALYA.M
Project	Financial Performance Analysis	TEMPZ, Trichy	10/01/2019	27/02/2019	KOWSALYA.R
Project	A Study on Working Capital Management	Ding Dong Liquors, Karaikal	10/01/2019	27/02/2019	KRISHNA KUMAR.A
Project	Training Development	ARR Seeval, Kumbakonam	10/01/2019	27/02/2019	MANI MOZHI.R.S
Project	Financial Performance Analysis	TANCEM	10/01/2019	27/02/2019	MANIKANDAN.S
Project	A study on cash management analysis	TBF Nidhi, Kumbakonam	10/01/2019	27/02/2019	MANOJ.S
Project	A study on inventory management	MRK Sugar Mills Cuddalore	10/01/2019	27/02/2019	MARUTHUPAN DIYAN.R
Project	Financial Performance Analysis	Kudandhai Suzuki	10/01/2019	27/02/2019	MEENADEVI.G
Project	Job Satisfaction	Sri Amman steel Alied Industry, Trichy	10/01/2019	27/02/2019	MOHAMED ARIF.M
Project	Financial Performance Analysis	Papanasam Benefit Fund	10/01/2019	27/02/2019	MOHAMED ASICK.J
Project	A study on financial statement analysis	Zealous Services, Chennai	10/01/2019	27/02/2019	MOHAMED FARHAN.B
Project	Organizational Study and its Working Capital	Zealous Services, Chennai	10/01/2019	27/02/2019	MOHAMED HAMEEM.H
Project	A study on working capital management	SCION Research and Development	10/01/2019	27/02/2019	MOHAMED RAFIUDEEN.T

Project	Employee Welfare	Sri Amman steel Allied Industry, Trichy	10/01/2019	27/02/2019	MOHAMED YAHIYA.K
Project	Financial Performance Analysis	TANCEM	10/01/2019	27/02/2019	MOHAMEDIMT HIYAS..M
Project	A study on working capital management	RBS Chennai	10/01/2019	27/02/2019	MUKESH.R
Project	A study on financial statement analysis	Thirubhuvan Thiruvalluvar Silk Society, Thirubhuvan	10/01/2019	27/02/2019	MUTHU.R
Project	A study on financial statement analysis	Thanjavur District Coop Milk Producers Union Limited	10/01/2019	27/02/2019	NANCY.M
Project	A Study on Financial Performance	PNB Medlife, Chennai	10/01/2019	27/02/2019	NEELAKANDA N.N
Project	Working Capital Management	Tamilnadu Cements Corporation Ltd., Ariyalur	10/01/2019	27/02/2019	NIYAZ MOHAMED.A
Project	A study on emotional intelligence	Sri kumara Guruparar Metric Higher Secondary School, Thiruppanandhal	10/01/2019	27/02/2019	PAVITHRA.S
Project	Stress Management	Suja Shoei Industries Private Limited	10/01/2019	27/02/2019	PRAVEEN.M
Project	Working Capital Management	Central CoOp Bank, Kumbakonam	10/01/2019	27/02/2019	PRAVEENA.P
Project	A study on employee retention	Alagu Jothi Academy, Melaiyur	10/01/2019	27/02/2019	PREMPRASAN NAA.M
Project	A study on working capital management	Kinematic Trading, Coimbatore.	10/01/2019	27/02/2019	PRITHIVIRA JAN.M

Project	A study on performance appraisal of employees	Darling Electronics Kumbakonam	10/01/2019	27/02/2019	PRIYADHARS HINI.J
Project	Risk Return analysis on Banking Sector	MCC Investors Service Pvt.Ltd, Kumbakonam	10/01/2019	27/02/2019	RAJESH.R
Project	Financial Performance Analysis	Sri Dev Info Grow, Trichy	10/01/2019	27/02/2019	RAJKUMAR.M
Project	Training Development	Anamalais Toyota, Coimbatore.	10/01/2019	27/02/2019	RUBIYA.S
Project	A Study on Working Capital Management	Steadfast, Thanjavur	10/01/2019	27/02/2019	SALEEM MALIK.J
Project	A Study on Working Capital Management	Thirubhuvanam The Chozhan Silk Handloom Weavers Coop Production Sales Soceity in Thirubhuvanam	10/01/2019	27/02/2019	SANGEETH.M
Project	Performance Appraisal	Kudandhai Suzuki	10/01/2019	27/02/2019	SARANYA.G
Project	A Study on Working Capital Management	Raghav Industry, Chennai	10/01/2019	27/02/2019	SARANYA.P
Project	A Comparative Study of Mutual Funds Returns and Bank Deposits	Religare Securities, Kumbakonam	10/01/2019	27/02/2019	SATHISHKUMAR.R
Project	A study on past analysis	Neycer India Ltd, Vadalur	10/01/2019	27/02/2019	SELVAKUMAR.R
Project	A Study on Cash Management in Tag	Tag Technologies Pvt. Ltd., Chennai	10/01/2019	27/02/2019	SIBICHAKRA VARTHY.S
Project	Employee Welfare	Raman Raman, Kumbakonam	10/01/2019	27/02/2019	SIVA.D

Project	Training Development	Raman Raman, Kumbakonam	10/01/2019	27/02/2019	SIVA.S
Project	A study on work life balance on employees	Darling Electronics Kumbakonam	10/01/2019	27/02/2019	SOUNDARYA.S
Project	A Study on Financial performance Analysis	Padmanaba Handicraft Swamimalai	10/01/2019	27/02/2019	SUBASHINI.R
Project	A study on financial performance analysis	THICO Silks, Thiru bhuvanam	10/01/2019	27/02/2019	SUGANYA.G
Project	Employee Absenteeism	Suja Shoei Industries Private Limited	10/01/2019	27/02/2019	SULTHAN.J
Project	Cost Analysis	TEMPZ, Trichy	10/01/2019	27/02/2019	THENMOZHI.R
Project	cash management	THICO Silks, Thiru bhuvanam	10/01/2019	27/02/2019	USHA.K
Project	A Study on Ratio Analysis	SCION Research and Development	10/01/2019	27/02/2019	VAHITHABAN U.H
Project	Working Capital Management	Thirubhuvanam Thiruval luvar Silk Society, Thirubhuvanam	10/01/2019	27/02/2019	VEERA.V
Project	employee welfare	Vikram Fashion, Thiruppur	10/01/2019	27/02/2019	VETRIVEL.V
Project	Financial Performance Analysis	TEMPZ, Trichy	10/01/2019	27/02/2019	VIDHYA.T
Project	capital budgeting	GS Products, Kumbakonam	10/01/2019	27/02/2019	VIJAYALAKS HMI.G
Project	Inventory Control	Thirubhuvanam The Chozhan Silk Handloom Weavers Coop Production Sales Socity in Thirubhuvanam	10/01/2019	27/02/2019	VINITH.T
Project	Stress Management	Sri Andavar	10/01/2019	27/02/2019	VINOTH K.S

		Package Drinking Water, Kumbakonam			
Internship	Training and placement	Hotel Mathavan Inn, Kumbakonam	01/06/2018	01/08/2018	3 students
Internship	Training and placement	Hotel Loft, Coimbatore	01/06/2018	01/08/2018	10 students
Internship	Training and placement	Hotel Quality viha inn, Kumbakonam	01/06/2018	01/08/2018	4 Students
Internship	Training and placement	Hotel GRT, Thoothukudi	01/06/2018	01/08/2018	4 Students
Internship	Training and placement	Hotel Astroia, Madurai	01/06/2018	01/08/2018	4 Students
Internship	Training and placement	Hotel GRT, Madurai	01/06/2018	01/08/2018	8 Students
Internship	Training and placement	Adayar Bakery, Chennai	01/06/2018	01/08/2018	8 Students
Internship	Training and placement	Hotel Plaza Inn, Coimbatore	01/06/2018	01/08/2018	8 Students
Internship	Training and placement	Hotel Deccan Plaza	01/06/2018	01/08/2018	6 Students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Anadolu University, Faculty Of Pharmacy, Dept Of Pharmacognosy, Turkey	30/03/2019	Research Development	50
Angel Auditor College Trichy	24/04/2019	Analysis of Auditing	6
The Angels Auditors College, Trichy.	09/07/2018	To Conduct CA/CMA Courses	16
Saveetha Institute of Medical and	28/02/2019	Research Development	118

Technical Sciences, SIMATS Chennai.			
Inno Science ResearchSelangor, Malaysia	07/03/2019	Research Development	18
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2846350

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Book Library	Partially	7.9.9	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28718	5845637	374	756507	29092	6602144
Reference Books	4622	921162	Nill	Nill	4622	921162
e-Books	435	28908	Nill	Nill	435	28908
Journals	36	39755	Nill	Nill	36	39755

CD & Video	463	7788	Null	Null	463	7788
Library Automation	3	45000	Null	Null	3	45000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	573	5	240	0	1	30	17	35	0
Added	0	0	0	0	0	0	0	0	0
Total	573	5	240	0	1	30	17	35	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Department of Visual Communication	5D Advanced Camera, Sony 4K Video Recorder

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	593335	500000	344163

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. **Library:** Library is providing open shelf system for its users. Student need to present their valid photo ID for facilitating check out. They can borrow three books for seven days and faculty can borrow five books at a time. Library Timings Nine a.m. to Four p.m. The library is headed by librarian and is the premises for both U.G and P.G library. He is supporting by the assistant librarian, supporting staff The maintenances and upkeep of the infra facilities are carried out with the support of the heads of the particular infrastructure

department (civil maintenance in charge, supervisor water and sewage, supervisor building, supervisor. 2. Laboratory Equipment: The equipment and machines in the laboratory are maintained by the lab admin with the advice of HOD. 3. Computer software UPS: The computer is maintained in the institution by information technology system support group, this division provide the integrated IT services like smooth running of automation, upgradation and maintenance of websites, biometric, hardware, networking equipment melding intermit etc. 4. Vehicle transport: The buses are plying covering all the routes for the use of staff and students, Monthly fees is charged for availing transport facility by staff of student the emergency van is available in the college 24x7 hours for students and faculty at the time of emergency. 5. Physical education Department: This department is facilitating students to make the play in sports ground and providing play kits. Varies games, cricket, volleyball, Basketball, gymnastic, Indoor game likes T.T, billiards and chess. 6. Health care: Medical officer is available for any emergency treatment. 7. Amenities: Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance includes Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in house electricians and plumbers. Adequate In house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a fulltime gardener. The campus maintenance is monitored through surveillance Cameras. • Every department maintains a stock register for the available equipment. • Proper inspection is done and verification of stock takes place at the end of every year.

<https://www.annaicollege.com/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ANR, Annai New Revolution, HelpLine Brothers, Halima	150	1310403
Financial Support from Other Sources			
a) National	Adidravida (SC/ST) Scholarship	1036	9292350
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Semester wise Orientation Programme	15/06/2018	2773	All the faculty members
Yoga and Meditation	16/07/2018	589	Yogiraj Vedhatha Maharishi

			foundation
Remedial Classes for Slow learners	23/02/2019	300	Faculty members of respective Departments
Counselling Career Development.	08/03/2019	918	Junior Championship club
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling activity	10	60	Nil	24
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
8	918	251	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	48	BBA	BUSINESS ADMINISTRATION	Govt. Arts College kumbakonam Annai College of Arts and Science, AVC College Mail aduthurai	MBA/MCom
2019	2	BSc	Information	Annai College of	MCA

			Technology	Arts and Science,	
2019	20	BSc	Computer science	Sathra University Kumbakonam Mass college arts and science, Kumbakonam Bishop keeper College Trichy Annai College of Education Kumbakonam	MSc BEd
2019	38	BCA	Computer Application	Sathra University Kumbakonam Vel Tech High Technology Engineering college Annai Veelankanni College of Arts and Science, thanjore	MCA MBA
2019	5	B.Sc	Hotel Management and Catering Science	Annai College of Arts and Science	MAB
2019	10	B.Sc	Biotechnology	Bharathidasn University Trichy Annai College of Arts and Science	MSc
2019	17	B.Sc	Mathematics	Govt.Arts Colleg , Kumbakonam Annai College of Arts and Science Annai College of Education kumbakonam	MSc, BEd
2019	7	B.Litt	Tamil	Sri Kailai Maa Munivar College Thir upanthal	MA, BEd

				Govt.Arts Colleg , Kumbakonam Annai College of Education	
2019	15	B.Com	Commerce	Govt.Arts College, Kumbakonam Jamal Mohamed College, Trichy Annai College of Arts and Science, Bishop Heber College Trichy	MCom, MBA
2019	40	B.Com (Applied)	Commerce	Annai College of arts and Science, Gov t.College, Kumbakonam	MCom, MBA
2019	2	B.Sc	Biochemistry	Maruthu Pandiyar College, Thanjavur Govt.Arts College, Kumbakonam	MSc
2019	6	B.Sc	Chemistry	Annai College of Education Government Law CollegeT richy Govt.Arts College, Kumbakonam NIIT Trichy,	MSc, BEd, BL
2019	14	B.Sc	Micro Biology	Annai College Of Arts and Science	MSc,
2019	7	B.A	English	Govt.Arts College, Kumbakoanm Idhaya College For Women, Kumbak onam Annai college of arts and science	M.A BEd

				Sankara College of Arts And Science, Kumbakonam	
2019	10	B.Sc	Physics	Annai College of Arts And Science	MSc, BEd
2019	2	B.Sc	Visual Communication	Barathidan University Trichy	MSc
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter school Cultural competition	National	645
Inter collegiate Cultural competition	National	358
Bharathidasan University intercollegiate volley ball tournament	University level	204
Bharathidasan university intercollegiate kabbadi tournament	University level	103
Inter school sports competition	State leve	435
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	South zone participation	National	1	Nil	CB17S183042	V.Suguna
2018	III place in Bharathidas	National	1	Nil	CB17S053655	J.Jenifer

	an University					
2019	Champion book of record	International	Nil	1	CB18A 1339	ANGELINE SHERIL
2019	Universal achievers' book of record "Triple world record"	International	Nil	3	CB18A 1339	ANGELINE SHERIL
2019	Kalam Book of record	International	Nil	1	CB18A 1339	ANGELINE SHERIL
2018	South zone participation	National	1	Nil	CB17S183 042	K.Jayakanth
2018	South zone participation	National	1	Nil	P17490501	K.Deva
2019	CM Trophy-state participation	National	1	Nil	CB18S254 763	S.Mohamed Irufan

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. Its selection, constitution, activities and funding: The Student Council represent student as a member for execution of department and club activities. The student members bring forward the views and suggestions of the class with respect to the faculty, subjects, syllabus and other things related to the class. The composition of class committee functions under student council consist of topper, average and slow learner . The Student Council share the ideas and interests for the department activities and recommendations are forward to Principal concern. They also help to raise funds for -Conference, Management Meet, Workshop, Seminars and Social activities. Number of committees formed such as: ? Library committee ? Cultural Committee ? Exam Committee ? Academic Committee ? Discipline AntiRagging Committee ? Sports Games Committee ? Health Public Awareness Committee The funding for various activities of the internal college bodies is provided by the College Management

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Annai Alumni Association has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the Annai Alumni Association (AAA) and it organizes Alumni meet once in a year and collects the addresses of the Employers through

the feedback given by the Alumni S.No Alumni Member Designation 1. Mr. T. Tamilmaran President 2. Mrs. S. Sumathi Treasurer 3. Miss. N. Niranjana Board Member 4. Mrs. A. Anureka Board Member 5. Mr. R. Karthikeyan Board Member 6. Mr. K. Babu Tamil Selvan Board Member 7. Mr. P. Paul Shulter Board Member 8. Miss. R. Sharmila Board Member 9. Miss. Sathya Narayani Board Member Events: ? Adoption of poor students for education ? Alumni Meet ? Donation of Clothes and things. ? Dinner gathering ? Creativity contests for the students Sapling of plantation

5.4.2 – No. of enrolled Alumni:

2442

5.4.3 – Alumni contribution during the year (in Rupees) :

244200

5.4.4 – Meetings/activities organized by Alumni Association :

02 Meetings /12 activities, S.No Date Meeting 1. 06.07.2018 Alumni Meet. 2. 14.02.2019 Alumni Meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION : To educate and empower the students by inspiring positive attitude with quality education, team spirit, Humanism, Cultural, Heritage, Integrity with unity and Diversity to be a responsible community to preserve our environment and our Great nation. MISSION : To achieve excellence in Education, to be honest, develop intellectual, preserve forestation and socially responsible with a positive attitude to the development of the society

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students: The admission is carried out as per the norms laid down by the Government of Tamil Nadu and the affiliating University. The admission to various UG and PG programs, offered by our college, is based on the marks obtained in the qualifying examination. The Counselling Team plays a great role in helping the students to make their choice of subjects. The students are classified on the basis of community, religion, and gender, with the aid of software to comply the government policy on reservation. By these efforts, we are able to increase the student strength mainly in the category of women, minority community and SC/ST

sections. Our college has a welldefined procedure to review the status of admission. Before the registration of the candidates to the affiliating University, the entire particulars of the admitted students are updated in our tailormade database and the software created by our team of post graduate students.

Industry Interaction / Collaboration

? Industry Interaction / Collaboration
 1. MOUs made to conduct ADD ON programs, certificate courses, internship training.
 2. Industrial visit arranged by the departments.
 3. Experts from industries about recent trends applications

Human Resource Management

? Human Resource Management
 A famous Japanese manufacturer once said that 'I take care of men and they take care of my machines.' Annai College subscribes to the same policy of promoting the human capital for the realisation of its vision. Training program is conducted for the New recruits to familiarize themselves with our campus culture.

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation
 Library is an important learning resource centre. We do not simply stock books. We make it easily accessible to the students. Our library is enriched by the addition of a number of ebooks and ejournals. We also allow the students to sit in clusters and discuss among themselves. This tacit learning makes learning a very pleasurable experience. The present age is called the information age and we have also designed our inputs to our students, to help them to meet the challenges of the information age. All thirdyear classes are equipped with projectors as well as WIFI connection. This may be gradually extended to other classes also. In addition, we have installed the Language lab, MATLAB etc to help the students to learn better. Book Bank Scheme help the students select to avail books for a period longer than what is possible under normal library rules.

Teaching and Learning

? Teaching and Learning
 IQAC has been encouraging teachers to be as much learners as the students are. We conduct Faculty Development Programme

by means of peer interaction every Saturday. We have appointed a retired Professor to organize this FDP on a regular and professional basis. We encourage the faculty to interact with each other within the department. At the Plenary Session, the salient points, emerging from intra -department dialogue, are presented for discussion and clarification. The FDPs, combined with interaction with experts during seminars, both in the campus as well as outside the campus, have significantly enhanced the quality of delivery in the classroom. As far as learning in the classroom is concerned, we do permit a lot of allowance for the students to raise questions and turn the traditional mode into an interactive mode of learning.

Curriculum Development

Annai College of Arts and Science is affiliated to Bharathidasan University and the syllabus is prescribed by the affiliating University. The Board of Studies of the University revises the syllabus once in three years. The IQAC has suggested a wide range of add on programmes, to meet the curricular challenges, identified by the IQAC. The add on Programmes are finalised by the department concerned.

Research and Development

? Research and Development With the induction of more Ph. D holders, our departments are greatly strengthened in the area of research. It is worth nothing that the Department of Tamil and the Department of Microbiology have already been recognised by the university as research departments. The number of research advisors is also increasing. The management generously offers financial support to research activities as well as participation in seminars and this financial incentive has motivated many teacherresearchers to continue to publish research papers and in the process, keep their research pursuits alive. Plant Tissue Culture Lab Green House has been established during this year. This facility greatly supports our Biotechnology faculty to take research works on endangered plant species and medicinal herbs.

Examination and Evaluation

? Examination and Evaluation Since our college is not autonomous, we do not have any control over the examination. However, we do conduct

periodical term tests to evaluate the progress of the students in the learning process. In fact, we use these department tests to identify the slow learners and to adopt appropriate strategies like coaching classes and retests, to help the slow learners. Our college conduct, continues internal Examination CIA under CIAI, CIAII and Model Exam to assess the performance of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>? Planning and Development There is a Building Committee with members from faculty, an architect, an engineer, contractor and office staff to assist with the planning and execution of vertical extension of the college, planning for infrastructure associated with the new Building. The Planning Board, comprising teaching and nonteaching staff, discusses financial matters regarding grants received, needs of departments so as to plan and budget.</p>
<p>Administration</p>	<p>? Administration Communications from the academic bodies/agencies, University, Government, scientific bodies/societies, IQAC and Administrative office are shared all designated functionaries by What's Up to HODs, With the hierarchical system from the top management through the Principal reach the faculty/staff members through the HODs and OS. Administrative set up is defined and the details are given in the calendar which helps in friction free administration. Principal is ably supported by integrative approach through departmental HODs and staff members are administrating the mention below: 1. Staff Time Table/Workload 2. Department Time Table 3. Continues Internal Assessment Time Table 4. Generation of Transfer Certificate 5. Communication of Universities to the departments. 6. Submission of reports to the office or IQAC. 7. Timely submission of Students Data Base to the Government for scholarships AISHE/AICTE.</p>
<p>Finance and Accounts</p>	<p>? Finance and Accounts Internal and external financial audit is made by designated chartered accountants</p>

	<p>earmarked by the management. Students may pay the fees to the college by emode or by DD or Cash mode. Students pay their exam fee by online mode. Employee Provident Fund (EPF) and Employee State Insurance Corporation (ESIC) payments are generated through online. Salaries for all employees are credited by ECS payment system. The management is aiming to have ATM in college Campus.</p>
<p>Student Admission and Support</p>	<p>? Student Admission and Support • College strictly adhere the norms for admission as instructed by the Director of Collegiate Education, State Government and University. • Students with average marks are also considered at the time of admission following admission guidelines. • The college ensures publicity and transparency in the admission process in all possible ways as given below: 1. Admission notifications are published in both Tamil and English National and regional dailies, banners at vital points in the city. Publicity is also given in the Regional magazines and State level journals. 2. The college website has information about the courses available, course structure, Evaluation methods, Cocurricular and extracurricular programmes, Extension Activities and other special features. The applications are also available in the college website with the provision for downloading. 3. Admission process starts after the XII results with a prescribed period as per state government guidelines issued by the Director of Collegiate Education. 4. The college adopts reservationcummerit Policy. The transparency in the admission process is assured through admission committee and the selection reports are prepared and sent to the government bodies. 5. At the time of admission the faculty members guide and counsel the applicants and the parents through 'Help Desks' regarding course selection, scope of the course and current trends about the importance of the subject. 6. Our institute is maintaining a web page for admission process, attendance report, SMS absent report, transfer certificate generation.</p>
<p>Examination</p>	<p>? Examination Every semester, Two</p>

Continuous Internal Assessment Tests, Model Examinations are conducted to evaluate the students Performance. The CIA is conducted centrally with defined time table. Printed answer books for CIA and model examinations are provided to the students. CIA marks are sent to the parents through progress cards with appropriate comments on the students to the parents.

1. The academic performance is monitored by students' performance in the classrooms through Assignments, class tests, unit tests, group discussions, case study analysis and Presentations. The students' performances in University examinations (theory and Practical) are taken into consideration.
2. Result analysis of the students is monitored by the Chairman, Academic Director, Principal, IQAC Coordinator and HODs. Based on subject wise result analysis, suggestions to the teachers are given by the Principal.
3. Tracking student's academic progression using Progress Card and getting regular feedback from parents.
4. As a remedy on the feedback, extra classes are arranged for slow learners and students who had gone on sports OD / Medical grounds (ML)
5. The results are reviewed in relation to university and neighbourhood college with regard to pass percentage, number of distinctions, high and low marks other related aspects.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	K.Arulmozhi S.Siva Kumar M.Niranjana	One Day Seminar on Research Opportunity Innovation in computer Science	Provide by our Trust	1500
2019	Prof.M.Sundharraju with three Students	Nation Youth Red Cross Camp2019 organized by Indian Red Cross SocietyKa	Provide by our Trust	15000

		rnataka State Branch.		
2019	Dr.J.Loyola Peeries Prof.S. Somasundaram Prof.S.Somasundaram Prof.R.Tamil selvi	"Tamil Literature Research" conducted by Central University Thiruvavur.	Provide by our Trust	5000
2019	Dr.J.Loyola Peeries	UGC Training workshop on "Sexual Harassments at workplace Act2013"	Provide by our Trust	1000
2019	Prof.S.Somasundaram Prof.P.Pugalanthi	International Paper Conference on "Tamil Women"	Provide by our Trust	1000
2019	Prof.R.Tamil selvi	International Conference on "Multi Behaviour of Tamil literature."	Provide by our Trust	1000
2019	Prof.R.Tamil selvi Prof.S.Somasundaram	Tamil Department Conference "Tamil Suvadugalum Pathipugalum" Conducted by Tamil University, Thanjavour.	Provide by our Trust	2000
2019	Dr.V.Manjula Dr.V.Kathiravan Dr.M.Sathiyaseelan	Institutional Assessment and Accreditation.	Provide by our Trust	2000
2019	Dr.V.Kathiravan	Xray Photoelectron spectroscopy for Nonmaterial's Characterization	Provide by our Trust	500
2019	P.Suriya	International Conference On Cancer Inferno And Its Prevention Strategies	Provide by our Trust	1500
2019	P.Suriya	International Seminar On Recent Trends In Biological	Provide by our Trust	1000

		Science		
2019	P.Suriya	National Conference on Novel Microbial Technologies For Sustainable Agriculture And Allied Industries	Provide by our Trust	1500
2019	Dr.V.Moorthi	National Conference On Multifaceted Of Chemical Science	Provide by our Trust	1500
2018	Prof.V.Durga Devi Prof.I.Vincent	Workshop On InDepth Knowledge On Emerging Concepts In Entrepreneur	Provide by our Trust	2000
2018	Prof.J.Subashini Prof.T.Tamilmaran Dr.S.Sivagami Prof.V.B.Prabakaran Prof.C.GopalRaju	National Level workshop on Entrepreneurship Development program.	Provide by our Trust	2500
2018	Prof.Raja Prof.K.Sundaramathi Dr.S.Bhuvaneshwari Prof.S.M.Sumathi Prof.R.Deepika	Workshop on Research Opportunities and Innovation in Computer Science.	Provide by our Trust	2500
2018	Prof.J.Subashini Prof.T.Tamilmaran Dr.S.Sivagami.	One day International Conference on Contemporary issues in BusinessA Global Perspective	Provide by our Trust	3000
2018	Dr.N.Vanjulavalli	Workshop on Research Opportunities and Innovation in Computer Science.	Provide by our Trust	1500
2018	Dr.N.Vanjulavalli	NAAC revised Accreditation frame work and IPRProcedures and Policies.	Provide by our Trust	1500
2018	Dr.S.P.Manickavasugi	Awareness Program on NAAC	Provide by our Trust	5000

	Dr.V.Manjula Pr of.B.Srisundar	Assessment Accreditation.		
2018	Dr.V.Kathiravan Dr.S.Bhuvaneshwari	IPR	Provide by our Trust	2000
2018	Dr.K.Sathishkumar. Dr.V.Kathiravan. Dr.A.Venkatesan	Recent Advances in Material science (ISRAM18)	Provide by our Trust	900
2018	Dr.A.Nepolraj	Higher Education study in Singapore	Provide by our Trust	4000
2018	Dr.V.Mala Dr. M.Sathiyaseelan Dr.K.Prabakhara n Prof.M.Rubala Mery Prof.J.Jayaseele Rabckal	Recent trends in chemistry	Provide by our Trust	2500
2018	Dr.A.Nepolraj	Unnat Bharat Abhiyan 2.0 IITMadras	Provide by our Trust	4000
2018	Dr.A.Nepolraj	Expanding frontiers in Chemical Sciences, Indian Academic of ScienceVaranasi	Provide by our Trust	5000
2019	Prof.A.Akilan Prof.R.Durga Devi	International Conference on Emerging Trends in Innovative Technology in Computer Science.	Provide by our Trust	2000
2019	Prof.A.Akilan	National Conference on "IOT and Cyber Security"	Provide by our Trust	1000
2019	K.Arulmozhi S.Siva Kumar M.Niranjana	International Seminar Emerging Inventive Technologies in Computer Science	Provide by our Trust	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	FDP"Ranking of UGC(NIRF)"	Cleanliness Awareness Programme	26/07/2018	26/07/2018	104	50
2018	FDP"Finding easy solution for mathematical Analysis"	Computer Usage Training	02/08/2018	02/08/2018	100	26
2018	FDP"Leadership Quality"FDP"Positive Attitude"FDP"Time Management"	Cleanliness Awareness Programme	09/08/2018	09/08/2018	102	50

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Anchoring yourself	102	12/04/2019	12/04/2019	1
Art of Mentoring	100	30/03/2019	30/03/2019	1
Naturopathy (Nanjilla UnavuNoyilla vazhvu)	101	05/10/2018	05/10/2018	1
Financial Planning for Home Makers	89	22/09/2018	22/09/2018	1
Soft Skill Development	102	08/09/2018	08/09/2018	1
Motivation for Research Article writing	98	25/08/2018	25/08/2018	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	72	5	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. CHILDREN EDUCATION ALLOWANCE As a goodwill measure, the Management has decided to extend financial support to the employees, with children, for their school studies. A sum of Rs. 200/ per month shall be sanctioned as CHILDREN EDUCATION ALLOWANCE to the employees who fulfilled the following conditions.</p> <p>? Employees, who completed five years of continuous service in this Institution, are eligible to draw children. ? CEA of Rs. 200/ shall be paid for studies from LKG to 2 only. ? CEA shall be paid only up to two children ? If the spouse of an employee is also working in this Institution, any one of them is eligible to draw CEA. 2. PATERNITY LEAVE Male Employees will be granted Paternity Leave for four working days. The leave should be availed within two weeks from the birth of the child. This will be applicable up to a maximum of two confinements. 3. SHORT LEAVE An employee can take three permissions per month for one hour, with the approval from the respective Department Head and Principal. 4. COMPENSATORY OFFS An employee, who has worked on a holiday, is eligible for a Compensatory Leave. 5. SCHOLARSHIP FOR RESEARCH The liberal management has helped many researchers with financial support to pursue their Ph.D. Programmes. They also pay</p>	<p>4. COMPENSATORY OFFS An employee, who has worked on a holiday, is eligible for a Compensatory Leave.1. CHILDREN EDUCATION ALLOWANCE As a goodwill measure, the Management has decided to extend financial support to the employees, with children, for their school studies. A sum of Rs. 200/ per month shall be sanctioned as CHILDREN EDUCATION ALLOWANCE to the employees who fulfilled the following conditions. ? Employees, who completed five years of continuous service in this Institution, are eligible to draw children. ? CEA of Rs. 200/ shall be paid for studies from LKG to 2 only. ? CEA shall be paid only up to two children ? If the spouse of an employee is also working in this Institution, any one of them is eligible to draw CEA. 2. PATERNITY LEAVE Male Employees will be granted Paternity Leave for four working days. The leave should be availed within two weeks from the birth of the child. This will be applicable up to a maximum of two confinements.</p>	<p>9. WELFARE SCHEMES FOR STUDENTS: Our college spends substantial amount of money for helping students who cannot economically help themselves. Fee waiver for differently able students, meritorious sports persons, economically challenged students and high academic achievers are provided by the Management. In addition to the fee concession given by the Management, Charitable Trusts such as Halima, help line Brothers support education of the needy students. A student run "New Revolution" Scheme also supports poor students.</p>

travel fare and registration fee for participating in seminars and workshops. 6.

SABBATICAL LEAVE

Sabbatical Leave of 30 Days of paid leave is available to undertake research or other appropriate study related to an individual's academic or professional field. Sabbatical Leave can be availed by the staff when he/she agrees to continue service for three years after completing the research degree 7. TRAINING

PROGRAMS The Management periodically arranges special coaching classes for the faculty members to appear for the SET/NET examinations. Tie ups have been made with leading agencies, especially for this purpose. 8. OTHER

AMENITIES TO FACULTY

MEMBER Our College shows the Keen interest to motivate our faculty member in Publication in this regard Our College combined with International Journal to Publish the paper once in the year. On Honouring of our Faculty who continued their Services in ACAS for 10 years, Our Management provide the plot for their sustainable Service. Make our Faculty to be more excited and enthusiasm through Birthday and wedding day Celebration. Provide Remuneration for our Faculty Member to Participate in Seminar, Conference and Workshop. Honouring of our faculty with Certificate and Cash prize, who achieved 100 result in the University Examination.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management committee is the apex body to monitor effective and efficient use of financial resources. The funds are optimally used and standardized auditing procedures are adopted to scrutinize the utilization of the same. The audited statements of expenditure and utilization certificates are submitted to the concerned agencies on time. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. All financial transactions are checked by the financial consultants and internal auditors appointed by the management. No major irregularities were found in the audit. External Audit: It is done by a Chartered Accountant appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of K.S. Pasupathi Narasiman, Thiruchirappali. Internal Audit: Daily accounts prepared by the office staff are verified by the Principal. Office staff checks monthly cash ledgers. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Corporate Social responsibility/Redington foundation	86500	Students Skill Development Training
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6.4.3 – Total corpus fund generated

86500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Annai College of Education	Yes	IQAC Department
Administrative	Yes	K.S.Pasupathi NarasimanThiruchirappali	Yes	Principal office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA Meeting is conducted at the Departments itself in Yearly Twice. 2. Marks of CIA Examination report sent to the parent's perusal concurrently. 3. Class Absentees informed to the parents and report should be maintained in separate register.

6.5.3 – Development programmes for support staff (at least three)

1. Yoga and Meditation programs were conducted for our staff members. 2. Road awareness program was conducted for our College Bus Drivers. 3. Department of Information Technology, Computer Science and Computer Applications provide free computer literacy for the supporting staff of the college 4. Faculty enrichment programme was conducted regularly in different aspects and interdisciplinary seminars are also conducted

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- a) Planned to submit the Proposal for New Course B.A(Defence Strategic studies)
- b) Planned for the initiation of MOOCS, OER, SWAYAM and other online studies.
- c) Propose to follow the Spaced Learning and Cooperative Learning at all possible levels.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Internal auditing for department I	01/08/2018	01/08/2018	03/08/2018	101
2019	Workshop for IPR	05/01/2019	05/01/2018	05/01/2019	60
2019	Internal auditing for department 2	28/02/2019	28/02/2019	28/02/2019	96

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BCom	19/12/2018	19/12/2018	402	Nil
BCA	10/01/2019	10/01/2019	245	223
BCom	30/01/2019	30/01/2019	342	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement the College met by the renewable energy sources
 The institution sensitises the students on environmental issues and motivate them to promote ecological justice and sustainable development. "Reduce", "Reuse" and "Recycle" form the essence of every ecofriendly practice practiced in the College. Some of the eco initiatives of the campus include: ? Rain water harvesting ? Herbal garden /sacred garden ? Waste management ? Safe disposal of laboratory wastes (Green Chemical method) ? Green/ Red Bin System ? RO water facility. ? Waste water Management. ? Energy efficient lighting (LED) Waste water recycling unit in the campus utilizes and recycles sewage water. The recycled water is used for watering the plantations and improving environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	4	145	12/09/2018	1	NSS	Cleaning Work (Uday arpalayam Payaneeswarar Siva Temple)	42
2018	6	100	11/09/2018	1	NSS	Distribution of Plantation of Sapling. (St. Joseph High School Ammanpettai)	42
2018	2	355	08/10/2018	1	NSS	World Literacy Day. (Create Awareness Learning to Hand Signature for Village People Kovilacheri)	45
2019	4	589	23/03/2019	3	YRC	Nation Youth Red	9

						Cross Camp2019 organized by Indian Red Cross SocietyKarnataka State Branch.	
2019	6	1200	21/03/2019	10	UBA	Survey Village Development Program	30
2018	3	210	31/10/2018	1	NSS	National Unit Day	30
2018	4	324	26/07/2018	1	NSS	Tobacco Awareness Rally	420
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Handbook	16/06/2018	Handbook of ethics was published and circulated among the faculty and students. The handbook was developed according to DCI Guidelines

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Legal Awareness Program	22/12/2018	22/12/2018	600
World Yoga Day Celebration	21/06/2018	21/06/2018	552
World Voters Day Awareness rally	22/01/2019	22/01/2019	500
International Women's Day Celebration	08/03/2019	08/03/2019	1200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Herbal Garden 2.Plastic free campus 3.Apiculture 4.eWasteage 5.Vermi Culture 6.Sapling of New Plants 7. Waste water recycling 8. Installation of LED lamps and motion sensors in the Central Library 9. Installation of watersaving adjustable aerators on water taps.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Annai Kalai Siragugal team which has started performing to exhibit the talents

of students in the fine arts in dance (Solo, Group) especially in the folk and traditional dances. Through the Annai Kalai Siragugal students learn from one another and share their abilities in different aspects of Art. Annai Kalai Siragugal students participated in several cultural, literacy and academic intercollegiate competitions conducted by various state level and national level institutions and won many 'overall winners' prize for the institution. The Thinkers Forum is an initiative of our students to provoke their thought process by discussing topics such as current affairs, contemporary subject related topics, research reports and articles in the classroom. It has been kindled by the staff members to nurture the students' knowledge beyond their subject. This can be done by initiating brainstorming sessions which have been planned as the co-curricular activities. Club activities The institution has the motto of recognizing the talents of students through the regular co-curricular activities (club activities) has formed departmental clubs to conduct departmental academic support activities to enlighten the talents of students to nourish team work, societal binding and entrepreneurial activities and to the importance of its role in the bringing up the talents by identifying them through the variety of competitive activities the departments has been formed the clubs and conducting the club activities. Club has been formed with a view to also promote further the academic, cultural, sporting, social and scientific activities of the college. Mentor Mentee Through Mentorship scheme- institute has developed systematic road map for improving the different aspects of personality developments, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry. The students lagging in any of the above mentioned skills are eager to participate in the different activities planned under the Mentorship Scheme to develop themselves. The objective of Institute to implement mentorship scheme is to provide training and guidance to undergraduate students in all disciplines, increase the participation of all undergraduate students in the different activities conducted by the Institute, which will be useful to them in their life after graduation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.annaicollege.com/best-practices-2018-2019/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In the competitive world of economic benefits, it is the duty of Educational institutions to provide a foundation for holistic progress of life inclusive of education, employment, social accountability and responsibility. After careful study and analysis, it has been found that affordable quality education is the need for the day and hence, the Institution has implemented various Components which is listed below. The Components of the Programme are: I Moral Training: Value Education class have Conducted. The main aim of the students is not only to understand the values, but also to reflect them in their attitudes and behaviour, and contribute to society through good citizenship and ethics. Every Monday we carry out weekly assembly by sharply at 9.30 A.M by using Public address System, we delivered the moral ethics with Tamil Thai Valzhuthu, Moral quotes, Thirukural and News paper headlines. Weekly we conduct Gender Sensitivity Awareness programme. II Spiritual: "Unity in Diversity" as the word prove in our Institution ,Every year we celebrate Saraswathi pooja, Diwali, Samuthuva pongal, Ifthar (Ramzan) and Christmas. The Diploma (Quran) courses are conducted for Minority students. III Social Values: We Sowed Social values to the Students through: National International Day Celebration Natural Calamities Fund contribution Donated Food for Orphanage and Elderly care.

Teacher Day Women's Day Celebration. Career Guidance for the School students.

IV Fine Arts Club: For Promoting our culture and traditional dance like Karakattam, Mayilaattam and Kavadiaattam for the cause we established "Annai Kalai Siragual" and also provide fee concussion for participating students. In the month of February five days Cultural Programme are conducted for Inter School, College and Annual Day celebration. V Annai Sports: Our Institution holds the Divisional Head from Bharathidasan University to organize the sport team and also to conduct inter school sport meet for kabbadi and Hand Ball. VI Academic: Every year more than 30 students secure university rank in our Institution. Every year we provide medal for rank holders. Internal Assessment, Assignment and department activities can be followed as per the Academic Calendar. To bridge the gap for first year we organize the personality development class with skills and Communication skill for second year and Career guidance for third year students. To Induce the Research and Publication skills from last year onwards we released Annai Journal (AEIJMR Multidisciplinary Research-ISSN 2348-6724) VII Fee Concession for Meritorious Students Fee Concession are provided for Merit, Sports and Annai Kalai Siragual Students in order to motivate students with diverse needs and talents. The existence of such concession ensures that each student's caliber (either in Academics or in Sports) is identified and specialized schemes are tailored to suit their individuality

Provide the weblink of the institution

<https://www.annaicollege.com/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. To plan Prepare for the Autonomy of the Institution. 2.Plan to establish B.A Defence Program 3. To strengthen the innovative RD activities amongst the students staff. 4. To establish of PG degree in Tamil and BioChemistry Department 5. To provide the one LCD attached class room per Department. 6. Plan to submit an application NCC service. 7. To introduce TOFEL, IELTS, Banking courses 8. To introduce online courses like SWAYAM, NPTEL and MOOC to students as well as staff members. 9.To introduce B.Voc courses from UGC.