

## QUALITY CIRCLE MEETING

### STUDENT SUPPORT CELL

Quality Circle involves a group of co-ordinators who work in the same position or department, meeting to discuss, analyze and find solutions for problems related to improving work performance.

The co-ordinators establish a group and come up with some key requirements to ensure the success of the quality circle. The co-ordinators used to interact with the students in a month. The purpose of the quality circle is to improve total performance and quality of learning.

The quality circle has a leader chosen by the members among themselves to provide direction and control over the group. The members are responsible for identifying problems and finding solutions.

Quality Circle Meeting was organized once in every month to know the problems and difficulties of the students. The students express their views and ideas freely with the Head and the Co-ordinators of the Quality Circle Meeting. After the meeting we try to sort out the difficulties and bring in a solution for the problems and issues discussed in the ARM (Academic Review Meeting) with Department Heads.



# Annai College of Arts & Science

Quality Education for Today & Tomorrow Kovilacheri, Kumbakonam. 612 503. Ph: 0435 2453007 Accredited by NAAC with 'B' Grade & Recognized by UGC under Section 2(f) & 12(B) Affiliated to Bharathidasan University, Tiruchirappalli. E-Mail:acasdmn@gmail.com

### MINUTES OF MEETING

The meeting was held on 25th June 2019 at 11.00.am

#### **AGENDA**

- 1. Composition of Members are finalized
- 2. Points to inform to the students were discussed
- 3. The key requirements for the success of the quality circle to support the students were discussed
- 4. Review dates were discussed

**FACULTY PRESENCE** 

S. NO	FACULTY NAME	DESIGNATION
1	Dr.S.P.Manickavasugi	PRINCIPAL
2	Mr.S.Elanchezhiyan	VICE PRINCIPAL
3	Mr.K.Raja	VICE PRINCIPAL
4	Dr. J.Loyola Peeris	HOD, DEPT OF TAMIL
5	S.H.Thahira	ASST.PROF OF ENGLISH

S.H. W. CO-ORDINATOR

Annai College of Alls & Science Kovilacheri, Kumbakonam-612 503 PRINCIPAL

Principal

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