



Annai College of Arts & Science
Quality Education for Today & Tomorrow
Kovilacheri, Kumbakonam. 612 503. Ph: 0435 2453007
Accredited by NAAC with 'B' Grade & Recognized by UGC under Section 2(f) & 12(B)
Affiliated to Bharathidasan University, Tiruchirappalli. E-Mail: acadmn@gmail.com

Meeting Conducted for the Academic Year 2016-2017 was held on 25.01.2016

Agenda:

The Composition of members are

1. Principal 2. Vice Principals 3. HOD 4. Faculty

Minutes of the Meeting:

1. The Students Counselling Cell discussed about the Composition of Members for the academic year 2016-2017.
2. The Students Counselling Cell discussed about the Role and Responsibility of the members
3. Principals's role is to take action on the students issues discussed in the counselling.
4. Vice Principals roll is to take decision on the issues discussed.
5. The roll of the co-ordinator's is to discuss about the students issues and record and report it to the Principal.

LIST OF COMPOSITION OF MEMBERS

| S.NO | FACULTY NAME | DESIGNATION |
|------|---------------------|--------------------|
| 1. | Dr.S.Ananth | Principal |
| 2. | Mr.S.Elanchezhiyan | Vice-Principal |
| 3. | Mr.K.Raja | Vice-Principal |
| 4. | Mrs.J.Loyola Peeris | HOD, Dept of Tamil |
| 5. | Mr.M.Pugazhenth | Asst.Prof of Tamil |


Signature of the Co-ordinator

Approved by the

PRINCIPAL

Principal
Annai College of Arts & Science
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