



Anna College of Arts & Science
Quality Education for Today and Tomorrow
Kovilacheri, Kumbakonam - 612 503, Ph: 0435 2453007
Affiliated to Bharathidasan University, Tiruchirappalli. E-mail: acasdmn@annaicollge.com
Accredited by NAAC with "B+"(2nd Cycle) & Recognized by UGC under Section 2(f) & 12(B)

Calendar 2023-2024

Name :.....

Roll No :.....

Department :.....

Class: :..... DOB:

University Reg.No: :.....

Height and Weight: :...../..... Blood Group:.....

Bank A/c No :.....

Aadhar No :.....

Parent's Name :.....

Address :.....

Pin Code :..... : Mobile No:.....

E mail id :.....

Membership in Club :.....

NATIONAL ANTHEM



Jana Gana Mana
Adhinayaka jaya hey,
Bharata bhagyavidhata.
Punjaba, Sindhu, Gujarata, Maratha,
Dravida, Utkala, Banga,
Vindhya, Himachala, Yamuna, Ganga,
Uchchala jaladhi taranga
Tava shubha naamey jaagey,
Tava shubha aashis maagey,
Gahe tava jayagatha.
Jana gana mangaladhayak jaya he
Bharat bhagyavidhata.
Jaya he Jaya he Jaya he
Jaya jaya jaya jaya he !

From (with modifications): <http://National-Anthems.net>

- Rabindranath Tagore

Important Contact Number

S.No	Content	Contact Number
1.	Dr.S.P.Manicka Vasugi	8072945973
2.	Dr.A.Venkatesan	8508687260
3.	Mr.S.Elanchezhiyan	9488488203
4.	Cyber Security Cell	9842613188
5.	Anti-ragging Cell	9677841499
6.	Grievance Redressal Cell	9080270069
7.	Internal Complaints Committee	8220965205
8.	Women's Welfare Cell	9787399665
09.	Student Support Cell	7708612570
10.	Faculty Association Club	9080965091
11.	Transport Office	8667653575
12.	Information Technology Cell	9003928784

MOTTO, VISION & MISSION

College Motto:

The Motto of our college is “Quality Education for Today and Tomorrow”

Vision:

To educate and empower the students by inspiring positive attitude with quality education, team spirit, humanism, cultural heritage, integrity with Unity & Diversity to be a responsible community to preserve our environment and our great Nation.

Mission:

Our Mission is to achieve excellence in education, to be honest, develop intellectual, preserve forestation and socially responsible with a positive attitude to the development of society.

Core Value of the College:

Integrity:

Honesty is expected from everyone in every situation. Even the appearance of conflict of interest will be avoided. Successful long term relationships depend on trust and open communication.

Respect for others:

Each person is treated with respect and dignity in all situations and shares the responsibility in all aspects.

Quality and Continuous Improvement:

College Strives for continuous quality improvement in all areas and will measure its progress with appropriate standards.

Student learning and student development:

College as a student centric Institution will try hard to provide educational experiences of exceptional quality for students’ professional and personal development.

Institutional Integrity and Community:

Colleges continuously try for long-term relationship based on Honesty, fairness and respect by providing a safe environment that supports freedom of inquiry, protects diversity and foster a sense of well being.

Ethics:

College cultivates a learning environment that promotes responsible, principle

behavior which respects the dignity of all members of the Community.

Abide by Rules:

College try to ensure that grievance redressal committee members shall respond to inquiries, requests and concerns in an appropriate and timely manner.

Quality:

Provide educational programs that lead to the acquisition of Knowledge and skills and necessary to achieve information literacy, career advancement, personal enrichment, leadership and service to the community.

To ensure program quality, the College assesses practices, policies and procedures by ongoing basis to strengthen the overall effectiveness of curriculum, instructional delivery and operations.

Service to Society:

College distinctly focus the service to the society through our service club like NSS, NCC, YRC, Leo club, Rotaract Club, Red Ribbon club, Nature Club and so on..

In Annai New Revolution (ANR) scheme, each student voluntarily contribute one rupee per day to educate the students who are economically downtrodden and unable to remit function fees.

Profile of Annai College :

The College was established in 2001 by the noble vision of our Chairman Mr.M.Anwar Kabir and the trust members. The College is being run as Minority Community under K.K.O Mohamed Ibrahim Educational & Charitable Trust. Our College has been affiliated by Bharathidasan University and recognized by UGC under section 2(f) and 12(B) accredited with “B+” Grade by NAAC in 2023, is a leading Co-educational Institution with Under Graduate, Post Graduate and Research Institution. It is located in a sprawling area of 10.43 acres of land at Kovilacheri in Kumbakonam, Tamilnadu. It offers 26 UG courses, 11 PG courses and 5 Ph.D. Programmes and 1 Diploma Course. The student strength is 2387 of which girls constitute above 40 percent. Our Staff strength is 90 and imparts value based quality education.

Annai College of Arts & Science, affiliated to Bharathidasan University impart value based quality education to both genders. The college shows off with highest pass percentage and securing University Rank holders every year. This year about 19 students secured University Rank and Overall pass percentage is 87%. Annai College of Arts and Science always stands for values and empowerment for the poor students. The College supports free education for Sports students & Annai Kalai Siragual. The

Annai New Revolution (ANR), Kiswa, Halima, Matharsha are given free education, based on their economic status.

Our College follows Mentor-Mentee system for the individual development of students. We also follow Class Committee Meeting for effective administration. The Student Support Cell conducts Quality Circle Meeting every month to sort the grievances of the students. The College functions with various forums for striking towards the students society. We have NSS three Units, NCC, Rotaract Club, Leo Club, Youth Red Cross, Red-Ribbon Club, Nature Club, Citizen Consumer Club, ExNoRa Club, Womens Welfare Club, Gender Championship Club, Nature Club, History Club, Piyntamil Kaviyarangam Club, Electoral Literacy Club, English Literacy Club, Anti Drug Club, Annai Kalai Siragul –Fine Arts Association, Entrepreneurship Development Cell and Department-wise Club to bring out the student's skill. Our college functions with Academic Council, Training & Placement Cell, Grievance Redressal Cell, Anti-Ragging Cell, Women's Welfare Cell, ICC, Blossom Budding Care Cell, SC/ST Cell, OBC Cell, III Cell, Thinkers Forum, Alumni Association to support our students

The College has been functioning with a noble vision and mission with core value clearly reflecting its social responsibility and commitment to Nation building. The Institution provides effective and efficient support and facilities to academic mission, and maintains a supportive environment for all students and faculty. The college community has committed faculty who strives to address relevant local and regional challenges, and contribute actively to the needs and aspiration of the society. We accord prime importance to the behavioral discipline, moral integrity and cognitive developments of our students.

Our teachers strive to teach not only academic programmes but also life skills needed for students' self development with highly resourceful faculties. We believe that education is an effective medium of social transformation. Hard work, dedication and perseverance are the most important traits in a person that leads to success.

I wish the best of fortune, peace and prosperity to all those who contribute to the noble task of spreading education and to manifest its qualities, aims and objectives.

HIGHLIGHTS

- Every Year new programmes are introduced
- On an average, more than 30 students secure University Ranks every year.
- Over 400 students are well placed in corporates through campus placements
- The Competitive coaching Classes (AAA) are conducted for the interested candidates
- The Training & Placement Cell, conduct Communication Skill classes for First

and Second year students. Interview techniques and Personality development classes are organized for Final Year students.

- A Language Lab with 300 hour modules at computer lab.
- Bridge Course/Induction Programme/Value-Added Courses are organized for the students
- Skill based Programme are organized based on the interest of the students.
- Every year Cultural Day Programme was organized to exhibit the talent of the students.
- Annual Magazine “Vanavil” released in the Cultural day that reflects the academic activity of the year and “Annaiyin Piyangal” half-yearly magazine to bring out the students skills
- Hindi/French/Spoken English Classes are organized for the students of Defence and BHM
- For NCC students Fire Wall, Obstacles and special training are given.
- Blossom Budding Care Cell/ICC/Womens Welfare Cell organize separate counselling for Boys and Girls.
- ED Cell incubation to promote the Entrepreneurs
- Industry Institute Cell (IIC) tie supports the students for Internship, Industrial Visit and Project Report.
- Tamil Elakkiya Mandram, Drive Against Drug and Electoral Literacy Club are introduced in this year.
- More than 25 functional MOUs and collaboration exist in the Institution
- For Faculty NET/SET Coaching Classes and Faculty Development Programme are organized every year.

MILE STONES

- In 2001, the K.K.O Mohammed Ibrahim & Educational Trust laying the foundationstone for the College affiliated by Bharathidasan University.
- In 2001, B.Sc (IT), B.Sc (BHM), M.Sc(C.Sc).M.Sc(IT) was introduced.
- In 2004, B.Sc(Maths), B.Com(Applied Additional Section I) was introduced
- In 2005, B.Sc(Bio.Chem), B.Sc(V.C) was commenced
- In 2006, B.C.A(Additional Section I), B.Sc(Computer Science Additional Section I) M.Sc(Bio technology) was commenced
- In 2007, B.Com(Applied) Additional Section II, B.C.A. (Additional Section II), B.B.A(Additional Section I), B.A.(Additional Section I), B.Com (Applied), M.B.A., was introduced
- In 2009, M.C.A, B.B.A(Additional Section II) was commenced
- In 2010, M.B.A(Additional Section I) & M.C.A(Additional Section II) was commenced.
- In 2014, B.Litt(Tamil), B.Sc(MB), B.Sc(C.Sc), B.Sc(BT), M.A (English) & M.Sc (Mathematics) was introduced.
- In 2015 Research departments in Ph.D Microbiology, Tamil, B.Sc(Chemistry), B.B.A, B.Sc(Physics), B.A.(English), M.Sc(Chemistry), M.A(English) Additional Section I, B.Sc(BHM) Additional Section I was

commenced

- In 2015, the college was re-accredited at “B Grade” by NAAC
- In 2016, B.Com(Regular),M.Com,M.Sc(Physics),B.Sc(Chemistry) Additional SectionI, was introduced.
- In 2017,Research Departments, Ph.D in Biotechnology, B.Com (Regular)AdditionalSection I, &M.Sc(Microbiology),B.Com (BM),B.Com(C.A),B.Com(C.S) was introduced.
- In 2018, a new building for Library was renovated
- In 2019, applied for B.A(Defence and Strategic Studies)
- In 2020 got approval and classes are commenced for M.A (Tamil)
- In 2020 got approval for NCC in FSFS mode
- In 2020 got approval for HSRD Course from Ministry of Tourism and Managementwith 120 intake
- In 2021 got approval for B.Sc (Forensic Science) and Diploma in Fire and Safety
- In 2022 got approval for Research Department in Computer Science and ManagementStudies.
- In 2023 Auditorium was built-up “Hameed Batcha Auditorium”
- In 2023 got approval for new courses B.Sc(Data Science),B.Sc(Artificial Intelligence),B.Sc(Cyber Security), B.A(Criminology and Police Administration),B.A(Arabic).
- In 2023got NAAC Accreditation B⁺ in II Cycle.

College Timing (9.30 am to 3.00 pm)

UG Courses:

- 1.B.B.A-Bachelor of Business Administration
- 2.B.Sc -Computer Science
- 3.B.C.A-Bachelor of Computer Application
- 4.B.Sc - Hotel Management
- 5.B.Sc - Biotechnology
- 6.B.Sc –Mathematics
- 7.BLit.,-Tamil
- 8.B.Com., - Applied
- 9.B.Sc-Biochemistry
- 10.B.Sc- Chemistry
- 11.B.Sc-Biochemistry
- 12.B.Sc -Visual Communication
- 13.B.A-English
- 14.B.Com- Bachelor of Commerce
- 15.B.Com- Computer Application
- 16.B.Com- Corporate Secretaryship
- 17.B.Com -Bank Management
- 18.B.Sc-Physics
- 19.B.A-Defence & Strategic Studies
- 20.B.Sc - Forensic Science
- 21.B.A-Criminology and Police Administration
- 22.B.Sc- Data Science
- 23.B.Sc-Artificial Intelligence
- 24.B.Sc-Cyber Security
- 25.B.Sc – Information Technology
- 26.B.A-Arabic

PG Courses:

1. M.A – Tamil
2. M.A – English
3. M.Sc – Physics
4. M.Sc – Chemistry
5. M.Sc – Maths
6. M.Sc – Biotechnology
7. M.Sc – Microbiology
8. M.Com – Master of Commerce
9. M.Sc – Computer Science
- 10 M.C.A – Master of Computer Application (AICTE Approved)
- 11.M.B.A – Master of Business Administration (AICTE Approved)

Ph.D Courses:

1. Tamil
2. Microbiology
3. Biotechnology
4. Management Studies
5. Computer Application

Diploma Courses:

1. Fire and Safety

COLLEGE ADMINISTRATION THE GOVERNING COUNCIL

- | | |
|--------------------------------|---|
| 1. Mr. M.Anwar Kabir | : Managing Trustee |
| 2 .Mr.M.I. Abdul Gafoor | : Trustee |
| 3 .Mr.A.Yahya Naeem | : Trustee |
| 4. Dr.R.Rajkumar | : CEO |
| 5. Dr.Anand Karunakaran D.J.S. | : External Educational Expert-
Bishop Heber College (Autonomous), Trichy. |
| 6. Dr.T.Devasenathipathi | : External Industrial Expert-O D Consultant, Visiting
Professor, Corporate Trainer and NBC Trainer-ICT
Academy. |
| 7. Hajee Dr.Ismail Mohideen | : University Nominee |
| 8. Dr.S.P.Manicka Vasugi | : Principal |
| 9. Dr.A.Venkatesan | : Administrative Officer |
| 10.Dr.J.Loyola Peeris | : Senior Faculty, VP |
| 11.Mr.S.Elanchezhian | : Senior Faculty, FO |

FINANCE COMMITTEE

- | | |
|---------------------------|---------------------|
| 1. Dr.S.P. Manicka Vasugi | : Principal |
| 2. Dr.A.Venkatesan | : A.O |
| 3. Prof.S.Elanchezhian | : F.O |
| 4. Mr. G.Ramachandran | : Senior Accountant |

ACADEMIC COUNCIL

- | | |
|--------------------------------|--|
| 1. Dr.S.P.Manicka Vasugi | Principal/Chairman |
| 2. Dr.J.Loyola Peeris | Vice Principal, Dean School of Humanities |
| 3. Dr.P.Samiyammal | IQAC & Dean, School of Science |
| 4. Dr.Anand Karunakaran D.J.S. | External Academic Expert |
| 5. Dr.T.Devasenathipathi | External Industrial Expert |
| 6. Dr. N.Vanjulavalli | Director, MCA |
| 7. Dr.C.Suresh | Director, MBA & Dean of Business administration |
| 8. Dr.S.Ismail Mohideen | University Nominee |
| 9. Dr.A.Venkatesan | Administrative Officer |
| 10. Dr.K.Sujith | Dean, School of Information Science |
| 11. Dr.D.Elamparithi | Dean, School of Bioscience |
| 12. Mr. C.Gopalraj | Dean, School of Commerce |
| 13. Mr.S.Elanchezhian | Head, Hotel Management-Member |
| 14. Mr.K.Raja | Head, School of Information Science- Member |
| 15. Dr.M.Pugazhenthir | Head, Tamil- Member |
| 16. Mr.A.Roja Banu | Head, English-Member |
| 17. Mrs.S.Anbarasi | Head, Mathematics-Member |
| 18.Dr.K.Sathishkumar | Head, Physics & Forensic Science-Member |
| 19. Dr.R.Selvam | Head, BBA-Member |
| 20. Mr.M.Veeramani | Head, Visual Communication |
| 21. Dr.S.Jeganandothilak | Head, Defence and Strategic Studies/Criminology &
Police Administration |
| 22. Mr.N.Thangapandiyan | Librarian-Member |
| 23. Mr.S.Muthu | Physical Director-Member |
| 24. Dr.D.Balasundaram | Senior Faculty Member |

25. Mr.S.Somasundaram
26. Dr.V. Mala

Senior Faculty Member
Senior Faculty Member

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Dr.S.P. Manicka Vasugi	Chair Person
2 .Prof. S. Elanchezhiyan	Management Representative
3.Dr.P. Samiyammal	IQAC, Co-ordinator
4.Dr.Anand Karunakaran D.J.S.	External Academic Expert
5.Dr.T.Devasenathipathi	External Industrial Expert
6.Prof.K. Raja	Member
7.Dr.J.LoyolaPeeris	Member
8.Dr.K.Sathishkumar	Member
9.Dr.D.Elamparithi	Member
10.Dr.K.Sujith	Member
11.Dr.C.Suresh	Member
12.Dr.N.R.Saravananan	Member
13.Dr.D.Thirumoolan	Member
14..Mr.C. Goplaraju	Member
15. Mr.M. Veeramani	Member
16.Dr.S.Jeganandothilak	Member
17.Dr.M.Senthilkumar	Member
18.Mr.N.Thangapandiyan	Member
19.Mr.S.Muthu	Member
20.Prof.S.Anbarasi	Member
21.Dr. J.Revathi	Member
22.Dr.A.Venkatesan	Member
23.Mr.N.Azaruddin	Alumni

RESEARCH CELL & GUIDES

1. Dr.P.Mani	Biotechnology, Convenor
2.Dr.D.Elamparithi	Biotechnology
3.Dr.R.Kaliyarasi	Tamil
4.Dr.R.Senthil	Tamil
5.Dr.N.Vanjulavalli	Computer Science
6.Dr.K.Sujith	Computer Science
7.Dr.R.Surendiran	Computer Science
8.Dr.C.Suresh	Management Studies
9.Dr.N.R.Saravanan	Management Studies
10.Dr.K.Balasaravanan	Management Studies
11.Dr.V.Mala	Chemistry

ADD-ON-PROGRAMME & SKILL BASED PROGRAMME

1.Mr.K.Raja	Co-ordinator
2.Mr.R.S.Vindan	Member
3.Mrs.M. Kanimozhi	Member.

ADMINISTRATIVE OFFICE

1.Dr.A.Venkatesan	Administrative Officer
2. Mr.G.Dinesh Kumar	Admin Assistant
3.Ms.S. Gayathri	Office Assistant
4.Ms.D.Kokiladevi	Office Assistant
5.Mrs.U.Surya	Office Assistant
6.Ms.R.Chandrakala	Office Assistant

HUMAN RESOURCE

1.Mr.S.Arul	Assistant HR
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CANTEEN MAINTENANCE

1. Mr.R.Kulothagan	Canteen In-charge
2. Mrs.S.Uma Devi	Cashier

NON-TEACHING STAFF

1.Mr.J.Saravanan	Building Supervisor
2.Mr.M.Manikandan	Transport Supervisor
3.Mr.Sugu	Electrician
4.Mrs.A. Dhanalakshmi	Store Keeper
5.Mr.U. Veeramani	Plumber
6.Mrs.K.Padmavathi	Maintenance Staff
7.Mrs. R.Sangeetha	Maintenance Staff
8.Mrs.R. Mangayarkarasi	Maintenance Staff
9.Mrs.K.Lakshmi	Maintenance Staff
10.Mrs.S.Sudha	Maintenance Staff
11.Mrs.S.Suseela	Maintenance Staff
12.Mrs.R.Thamizharasi	Maintenance Staff
13.Mrs.A.Suseela	Maintenance Staff
14.Mrs.S.Kannaki	Maintenance Staff
15.Mrs.K.Kala	Maintenance Staff
16.Mrs.P.Raabekkamary	Maintenance Staff
17.Mrs.Malliga	Maintenance Staff

BUS DRIVERS

1.Mr.G.Senthil Kumaran	Transport Manager
2.Mr.M.Manikandan	Supervisor
3.Mr.M.Suthan	Car Driver
4.Mr.K. V. Shanmugam	Car Driver
5.Mr.R.Sankar	Bus Driver
6.Mr.G.Karthik	Bus Driver
7.Mr.D.Magesh	Bus Driver

TRANSPORT MAINTENANCE

1.Mr.M.Arumugam	Electrician
2.Mr.S.Silpertans	Assistant
3.Mr.S.Sureshkumar	JCP Operator
4.Mr.K.Radhakrishnan	Mechanic
5.Mr.R.Prabakaran	Mechanic
6.Mr.S.Selvakumar	O.A

SECURITY

1.Mr.L.Selvaraj	Security
2.Mr.M.Rajavadivelu	Security

EXAM CELL MEMBERS

1. Mr. M.Senthilkumar	Chief Superintendent
2. Mr.V.B.Prabakaran	Asst. Chief
3. Dr.A.Venkatesan	Member
4. Dr.S.Jeganandothilak	Member
5. Mrs.B. Jayam	Member
6. Mr.K.Vijayakumar	Member
7. Mr.S.Premchinnappan	Member
8. Mr.P.Sivaguru	Member
9. Ms.S.Lancy	Member

INFORMATION TECHNOLOGY CELL

1.Mr. K.Mathan	System Administrator
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TRAINING & PLACEMENT CELL

1.Dr.N.R.Saravanan	Placement Officer
2..Dr.K.Balasaravanan	Asst.Placement Officer
3.Dr. D.Thirumoolan	Asst.Placement Officer

COMMUNICATION & SKILL CENTRE

1.Dr.Ruby Vanisha	Asst.Prof cum Trainer
2.Dr.K.Sivaranjani	Asst.Prof.,

STUDENTS WELFARE CELL & CLUB COMMITTEES

1.Students' Council, Faculty Advisors	: Dr. J .Loyola Peeris : Prof. S. Somasundaram
2.Women Welfare Cell	: Dr.V. Mala
3.Grievance Redressal Cell	: Dr. J .Loyola Peeris
4.Students Support Cell (QC)	: Mrs. Meerabai
5.Discipline Committee	: Dr.M.Pugazhenth
6.Blossom Budding Care Cell	: Prof.B.Jeyam
7.ED Cell	: Dr.R.Selvam
8.Internal Complaint Cell(ICC)	: Mrs.S.Anbarasi
9.Anti-Ragging Cell	: Dr.K. Sathish kumar
10.Annai New Revolution	: Prof.M.Dhinesh Kumar
11.Fine Arts Association, Faculty Advisor	: Mr.A. Sathya Raj, :Mr.K. Manikandan Prof.Vinitha
12.Thinkers Forum	:Dr. S.Somasundaram
13.NSS - Programme	:Unit-I Dr. S. Jegan Ando thilak Unit-II Mrs.R.Jothi Priya Unit-III Dr.A.Venkatesan
14.NCC	:.Lt.Mr.U.Ramesh Babu, ANO
15.Leo Club	: Prof.R. Mathivanan.
16.Red Ribbon Club	: Prof.S.Premchinnappan
17.Gender Championship Club	: Prof.A. Roja Banu
18.Placement Co-ordinator	: Dr.N.R.Saravanan
19.Rotaract Club & NIRF	: Dr.J.Revathy
20.Nature Club	: Prof.K.Vijayakumar
21.ExNoRa Club	: Prof.P.Sivaguru
22.Youth Red Cross	: Dr.V.Moorthy
23.Citizens' Consumer Club	: Prof C. Gopalraju
24.Medical Counselling Officer	: Miss.J.Indumathi
25.Alumni Association	: Prof.V.B.Prabhakaran
26.History Club	: Dr.M.Pugazhenth
27.SC/ST Cell	:Dr.K.Sathish Kumar
28.OBC Cell	: Prof.Nitha Priya
29.Minority Cell	: Prof.Ziyavudheen
30.Industry Institute Interaction Cell(III)	: Prof.S.Srisundar
31.Electoral Literacy Club	: Dr.S.Somasundaram
32.Anti Drug Club	: Dr.A.Venkatesan
33.Piyntamil Kaviyarangam Club	:Dr.R.Senthil
34. Cyber Security Cell	: Mr.K.Raja
35. Annai Atchiyar Academy	: Mr.S.Elenchezhiyan
36. English Literacy Club	: Mrs.M.Saranya

GOVERNMENT SCHEME:

1. Pudumai Pen Scheme	: Dr.V.Mala
2. Naan Muthalvan Scheme	: Dr.P.Samiyammal
3. Student Education Loan	

(Govt. Scheme) Nodal Officer, Bus Pass : Dr.A.Venkatesan

ANNAI AATCHIYAR ACADEMY

1.Mr.S.Elancheiyzan	Co.ordinator
2.Mrs. R. Vinitha	Member
3.Dr.S.Somasundaram	Member

STUDENT'S WELFARE AND EXTRA CURRICULAR ACTIVITY COMMITTEE

Admission Committee:

1.Dr. S.P. Manicka Vasugi	Chairperson
2. Dr.A.Venkatesan	Co-ordinator
3.Prof. S. Elanchezhiyan	Co-ordinator
4.Prof. K. Raja	Co-ordinator
5.Dr.P. Samiyammal	IQAC
6.Mrs.R. Vinitha	Member
7.Mrs.S.Hemalatha	Member
8.Mrs.S.Josphin Reena	Member
9.Ms.A.Mary Varsha	Member

Academic Calendar Committee:

1.Dr. S.P. Manicka Vasugi	Convenor
2.Prof. S. Elanchezhiyan	Co-ordinator
3.Dr.P. Samiyammal	IQAC
4.Dr.A.Venkatesan	Editorial Board

Sports Committee:

1.Prof. S.Mutthu	Physical Director
2.Mr.M.Selvaraj	Asst. Physical Director

Library Committee:

1. Prof. N.Thangapandian	Chairperson
2.Mr.P.Senthilkumar	Convenor
3.Mrs.S.Chithra	Member

Magazine Committee:

1.Dr.S.P.Manicka Vasugi	Chairperson
2. Dr.P.Samiyammal	IQAC Co-ordinator
3.Prof.S.Somasundaram	Editorial Board
4.Mrs.Saranya	Editorial Board
5. Dr.A.Venkatesan	Editorial Board

Fine Arts Committee (Annai Kalai Siragul):

1.Mr.A. Sathyaraj	Dance Master
2.Mr.K. Manikandan	Dance Master
3.Miss.Vinitha	Faculty Incharge

Campus Maintenance Committee

1. Dr.A.Venkatesan	A.O
2. Mr.S.Elanchezhiyan	FO

Hostel Committee

- 1.Dr.S.P. Manicka Vasugi
- 2.Dr.K. Sathishkumar
- 3.Miss. K.Dhamayanthi

Warden
Dy.Warden (Boys Hostel)
Dy.Warden (Girls Hostel)

MEMBERS OF FACULTY

S.No	NAME	QUALIFICATION	DESIGNATION
1.Dr. S.P. Manicka Vasugi		M.Com.,M.Phil.,M.B.A.,Ph.D.,	Principal
2.Dr.J. Loyola Peeris		M.A.,M.Phil.,Ph.D.,	VP, Dean, School of Humanities
3.Dr.P.Samiyammal		M.Sc.,M.Phil.B.Ed.,Ph.D.	IQAC,Dean,School of Science
4.Dr.D.Elamparuthi		M.Sc.,M.Phil.,Ph.D.	Dean, School of Bioscience
5.Dr.K.Sujith		M.C.A.,M.Phil.,Ph.D.	Dean, School of Inf. Science
6.Dr.C.Suresh		M.B.A.,M.Phil.,Ph.D.	Dean, School of Business Administration
7.Mr.C.Gopalraj		M.Com.,M.B.A.,M.C.A.,M.L.M.,(Ph.D),	Dean, School of Commerce
8. Dr.M.Pugazhenth		M.A.,M.Phil.,B.Ed.,NET.,Ph.D.,	Head, Tamil
9. Mrs.A.Roja Banu		M.A.,M.Phil.,	Head, English
10. Mr.Ziyavudheen		M.A.,	Head, Arabic
11. Mr.V.B.Prabakaran		M.Com.,M.B.A.,M.Phil.,B.Ed., PGDCA.,(Ph.D),	Head, Commerce
13.Mr.K. Raja		M.Sc.,M.Phil., (Ph.D)	Head, Computer Science
14. Mr.S.Elanchezhian		M.B.A	Head, Hotel Management
15. Dr.S.Balasundaram		M.Sc.,M.Phil.,Ph.D.,	Head, Bioscience
16. Dr.D.Thirumoolan		M.Sc.,M.Phil.,Ph.D.,	Head, Chemistry
17. Mrs.S.Anbarasi		M.Sc.,M.Phil.,B.Ed.,	Head, Mathematics
18. Dr.K. Sathishkumar		M.Sc.,M.Phil.,B.Ed.,Ph.D.,	Head, Phy. & Forensic Science
19. Mr.M. Veeramani		M.Sc.(Vis.Com)M.B.A.,M.Phil	Head,Visual Communication
20. Dr.S.Jeganandhilak		M.A.,M.Phil.,Ph.D.,M.A.,	Head, Defence & Strategic Studies and Criminology & Police Administration
21. Mr.S.Muthu		M.P.Ed	Physical Director
22. Mr..N. Thangapandian		MLIS	Librarian

MEMBER NOTE

1. INSURANCE: The College provides “Student & Faculty Safety Insurance Scheme”.

2. HEALTH CARE SERVICE: The college has a Clinic with a qualified nurse and a visiting doctor to attend to First Aid and emergency cases.

3. ANTI-RAGGING : Ragging means Display of noisy, Disorderly Conduct, Doing any act which causes or likely to cause physical or physiological harm or raise apprehension on fear or shame or embarrassment to a student in any educational institution. Thus ragging includes,

- Teasing, Abusing or Playing practical jokes on or causing hurt to a student (or)
 - Asking the student to do any act or perform something which a student will not carry out in the ordinary courses, willingly.
- Ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished. The institution may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely:
- Two years imprisonment.
 - Fine to the tune of RS.2.5 Lakhs
 - Dismissal from the educational Institution.
 - Shall not be admitted in any other educational Institution.

STUDENTS EXTENSION ACTIVITIES

1. Departmental Associations:

With a view to fostering development of talents of students in co-curricular activities such as debates, seminars, oratorical, essay-writing and quiz competitions as well as to encourage their histrionic talents, the following associations function in the college. The student secretaries are either elected by the students of the department or nominated by the Head of the department.

1. B.B.A	- FEBA Club
2. B.A-English	- Koinonia Club`/ “QUEST”
3. B.Litt-Tamil	- Velvi Club/“Valarpirya Mottraum”
4. B.A-Defence & Strategic Studies	- Squadron Club
5. B.Sc-Chemistry	- Marie Curie Club
6. B.Sc-Mathematics	- Diamond Club
7. B.Sc -Physics	- Quantum Club
8. B.Sc-HM	- Energy Club
9. B.Sc-Vis.Com	- V Club
10. School of Bioscience	- Bio Pearl Club
11. School of Commerce	- Youth Accounting Association(YAA)
12. School of Information Science	- Spark Point Association
13. MBA	- Matrix
14. MCA	- Digits.

2. National Service Scheme (NSS):

Co-ordinator:Unit-I : Dr.S.Jegan Ando Thilak,

Unit-II:Mrs.R.Jothipriya,Unit-III: Dr.A.Venkatesan.

To understand the community in which they work themselves in relation to their community, identify the needs and problems of the community and involve them in problem-solving. The College adopt the Villages and do betterment services to the society.

3..Leo Club: Co-ordinator- Mr.R. Mathivanan

To promote service activities among the youth of the communities which will develop the individual qualities of LEADERSHIP, EXPERIENCE and OPPORTUNITY (LEO).

4. Youth Red Cross(YRC): Co-ordinator- Dr. V.Moorthy

The **YRC** movement is based on the principles of protection of health and life, service to the sick and suffering, promotion of national and international friendship to develop the mental and moral capacities of youth.

5.Rotaract Club: Co-ordinator- Dr.J.Revathi

Rotaract is to provide an opportunity for young men and women to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship.

6.Red Ribbon Club (RRC): Co-ordinator- Mr.S.Premchinnappan

The club conducts the regular activities to encourage Voluntary Blood Donation and increase Awareness on AIDS and its related issues. It brings out the behaviour change in young mind.

7.Citizen Consumer Club (CCC): Co-ordinator- Mr.C. Gopalraju

To spread awareness on **consumer** rights amongst all **consumer** segments. To sensitize manufacturers, service providers on **consumer** rights and quality. To help **consumers** get justice when affected.

8.Women Welfare Cell (WWC): Co-ordinator- Dr.V.Mala

To create social awareness about the problems of **women** and in particular regarding gender discrimination. To develop the self confidence of **Women**. To guide about **Women Welfare** Laws. To assert the importance of spiritual, economic, social, racial and gender equality.

9.Internal Complaints Committee (ICC): Co-ordinator- Mrs.S.Anbarasi

This cell aims at sensitizing the students and staff to work diligently to prevent sexual harassment in the college. Complaints of sexual harassment shall be lodged with the Committee and appropriate disciplinary action is initiated by the members in accordance to the rules and regulations of the college.

10. Grievance Redressal Cell: Incharge- Dr. J .Loyola Peeris

Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all its Staff and Students. The Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of both the staff and the students.

11.Fine Arts Association (Annai Kalai Siragul): Co-ordinator- Mr.A.Sathya Raj, Mr.K.Manikandan and Ms.Vinitha.

Students with cultural talents can enroll as members of this association and organize cultural events.

12.Nature Club: Co-ordinator- Mr.K. Vijayakumar

Students interested in environment and ecology can become members of this club and serve to protect the environment.

13.Entrepreneurship Development Cell: Co-ordinator - Dr.R.Selvam

The **objective** of this **cell** is to **develop** the spirit of **Entrepreneurship** among the students. Activities of this **cell** includes Creating Awareness Programmes, Mentoring Students, Assisting in getting financial support for Startups. The ED Cell is training the students to promote the budding entrepreneurs and to enhance the entrepreneurial skills of the students.

14.Annai New Revolution(ANR): Co-ordinator- Prof .M.Dinesh Kumar

The students donate the money to educate the students who are economically downtrodden.

15.ExNoRa Club: Co-ordinator- Mr.P.Sivaguru

The main **objective** of this **club** is to instill in the younger minds the civic sense. The **activities** of this **club** are various. They are to keep the college and the surroundings clean, providing village education and environmental protection.

16.Alumni Association: Co-ordinator- Mr.V.B.Prabhakaran

Alumni Association consists of all the former students of the College. The objective of the association is to foster among the members abiding interest in the growth and welfare of the Alumnus. Every student of the college shall enroll as a member of the association.

17.Gender Championship Club: Co-ordinator- Mrs.A. Roja Banu

Gender Champions are envisaged as responsible leaders who will facilitate an enabling environment within their schools/colleges/academic institutions where girls are treated with dignity and respect. They will strengthen the potential of young girls and boys to advocate for gender equality and monitor progress towards gender justice.

18. Annai Atachiyar Academy: Co-ordinator- Mr.S.Elancheiyzan

Students desirous of writing competitive examinations conducted by various organizations like UPSC, TNPSC, CSIR, IBPS, UGC etc. will be given coaching by subject experts in various fields on free of cost.

19.Value Added and Skill based Programme: Co-ordinator- Mr.K.Raja

The College offers value added programmes like Yoga, Soft skills, Communication skills, personality development, Medical Coding, Tally, DMLT,etc., These programmes are meant to help the students to develop their self confidence.

20.Sports and Games: Physical Director- Prof. S.Muthu

The College encourages the students to participate in Sports and games. Students under Sports Quota are given free education. Qualified Physical Directors and coaches are appointed to train the students in various fields. Regular practice, training, matches and tournaments are held every year.

21.Thinkers Forum: Co-ordinator- Dr.S.Somasundaram

Every Thursday Thinkers Forum is organized to review the books and to have brainstorming to share their vision to create meaningful conservation....

22.Piynthamil Mantram: Co-ordinator- Dr.R.Senthil

This Forum is organized to inculcate the poetic skill of Students and Faculty

23.Blossom Budding Care Cell: Co-ordinator- Mrs.B.Jeyam

This cell counsel the students regularly for both the gender about psychological issues, sexualharassment, to avoid drugs and self-defence specially for female students.

24.History Club: Co-ordinator- Dr.M.Pugazhenth

The History Club gives a creative space for students to debate, deliberate and expresses their perspectives of historical events. It plays vital role in molding students' personality and sense of historical enquiry.

25.Student Support Cell (QUALITY CIRCLE): Co-ordinator- Mrs.Meerabai

Quality Circle Meeting was organized once in every month to know the problems and difficulties of the students. The students express their views and ideas freely with the Head and the Co-ordinators of the Quality Circle Meeting.

26.NCC: Co-ordinator- Lt. ANO. Rameshbabu

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation

27.SC/ST Cell: Co-ordinator- Dr.K.Sathish Kumar

The Cell may conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations. The Cell is expected to organize interactive sessions and informal meetings with students to attend their personal, social and academic problems.

28.OBC Cell: Co-ordinator- Mrs.Nithya Priya

The OBC Cell was established with the purpose to empower the OBC students. It has been set up in the college to ensure proper implementation on various schemes of UGC, Government of India and State Govt. concerning scholarships, stipends etc. for the welfare of reserved categories. The cell is always engaged to solve the various problems of OBC students.

29.Minority Cell: Co-ordinator- Mr.Jiyayudeen

The aim of the Minority Cell is to empower the minority communities in the College and assist them in their curricular, co-curricular and extra-curricular activities.

The Cell has been set up to help minority students from the Christian, Muslim, Jain and other communities to achieve holistic development.

30.Industry Institute Interaction Cell (III): Co-ordinator- Mr.S.Srisundar

The institute has constituted IIC (Industry Institute Interaction Cell) which continuously monitors the institute-industry interface exists in the areas of collaboration, MoU's, Industrial projects, Industrial In-plant training for the undergraduate students.

GENERAL RULES & REGULATIONS

Admission and Withdrawal

1. Candidates who are admitted on the basis of qualification obtained from the other schools/universities or bodies should fully satisfy all the prescribed conditions for admission and such admissions are subject to confirmation by the College. The provisional admission is entirely at the risk of the candidate. Candidates with qualifications from other schools/universities or bodies should produce an eligibility certificate issued by the concerned authority for consideration during admission.
2. Students who are found to have obtained admission by false representations will be summarily dismissed with the forfeiture of all the fees.
3. A student admitted at any time in the college should pay the whole fee for the academic year. A student who wishes to leave the college will be issued a transfer certificate, after clearing all the dues. If a student leaves the college at the end of the academic year, he will receive an attendance certificate.
4. Attendance will be marked at the beginning of every hour.
5. A student shall attend all classes regularly and punctually. If a student has is absent for a valid reason, he should apply for leave beforehand. When the absence is due to an unforeseen cause, application for leave must be submitted as soon as possible or he/she return to the College.
6. All leave applications must be countersigned by the parent or guardian. In the case of hostel students, the applications must be countersigned by the Deputy Warden. Attendance position of the students will be displayed on the notice board at the end of each month. Students are

advised to check their attendance particulars. Ignorance of any such notice thus displayed will not be accepted as an excuse. Any discrepancy should be brought to the notice of the Principal in writing within a week for scrutiny.

7. Candidates who have earned only 50% to 65% of attendance will be withheld from taking the semester examination, but may be permitted to attend the next semester after paying the prescribed fees. Students with attendance below 50% will be detained as per University norms.

8. Attendance will be granted to the students who participate in any co-curricular, extra-curricular, sports, NCC, NSS, Competition etc., on submission of necessary certificate within a week of participation. Such certificates should be routed to the office through the Head of the department.

CODE OF CONDUCT FOR STUDENTS

Students are Instructed:

1. Coming late to the college is a serious breach of discipline
2. To wear their identity cards as and when they enter the campus and continue to do until they leave the campus and also during travel by the college bus with respect to those who avail the college transport facility.
3. To wear the identity card continuously displayed and not hidden, inside their shirtpockets.
4. Don't wear identity/transport ID card belonging to others and not to indulge in any malpractice that will attract severe action.
6. To get a new ID card within a week of losing the original ID card, from the college office.
7. No students will be allowed to go out of the Campus without prior permission from the Class In-charge and Head of the Department.
6. To wear neat and tidy dress.
7. To wear the formal pants and formal shirts tucked properly in case of boys, Churidhars with neatly pinned dhuppata and Saree in case of Girls. Leggings are not allowed and Long hair should be plaited, as long as they are in the college campus.
8. Not to wear T-Shirts/ Jeans/ pencil pants and other casuals.
9. Not to wear fancy / wide belts but simple formal belts with small buckles.
10. Have to come to the college with clean shaved and descent hair style.
11. Students should cultivate the habit of reading notice, displayed on the college notice-boards.
12. Smoking in the premises of the college, spitting, pasting posters, scribbling on the tables and walls, are strictly prohibited and throwing of waste paper only in the dustbin.

13. Bicycles, two wheelers, cars etc., must be parked only in the parking lots meant for the purpose.
14. Any lost property found must be handed over to the Principal chamber from whom the owner can reclaim it after establishing his ownership.
15. Use of helmet is compulsory. Only riders wearing helmets will be permitted enter the campus.
16. No student shall be a member of any organization or association not connected with the college without the prior permission of the Principal. No student shall take part in any anti-social or subversive activities. No student shall be a member of any political party nor shall he / she take part in active politics. Students contravening these rules are liable to be suspended or summarily dismissed from the college.
17. Possession and Consumption of alcohol, chewing gums, paan, smoking and illicit drugs inside the premises of University/Institutions are prohibited and liable for punishment.
18. Students shall not:
 - a. Indulge in demonstrations and strikes.
 - b. Participate in any form of intimidation, coercion or wrongful confinement or any violent activity which will prevent any student, employee or officer/authority of the institution from discharging their duties.

CLASS ROOM & LABORATORY MANNERS

Students are strictly expected

1. To be polite, dignified, neat and obedient everywhere in the campus.
2. To be seated in the lecture hall five minutes before the commencement of the class.
3. To stand up as a mark of respect when the faculty enters or leaves the class room.
4. To maintain discipline and silence inside the lecture halls and labs
5. Not to loiter outside the classroom during the lecture hours.
6. To take care of their belongings and not to bring any valuable items to the college.
7. Don't bring **MOBILE PHONES** other portable electronic gadgets to the college campus.
8. To use the laptops only for academic purposes.
9. To avoid chewing bubble gum, chocolate and any edible item inside the class room.
10. To submit the Record of experiments (observation note) done in a practical class in the next lab class itself.
11. To avoid being irregular in lab work, thus be disallowed for the next experiment and be marked absent for the lab class.
12. Not to leave the lab, until the given experiment is done and the lab class is over.
13. To be very attentive while doing their lab experiments in the lab classes.
14. All possible caution should be exercised while handling the laboratory equipments.

15. Any breakage, damage or loss to equipment should be reported to the staff concerned immediately. If the student fails to report, he will be held responsible and fined.

LEAVE LETTER, PERMISSION & ABSENTEEISM

Attendance will be taken at the beginning of every period by the respective staff who handles the class. Any students who are late to the class or unavailable while taking the attendance will be considered absent for that session.

1. Students who come late or absent themselves for any period in the forenoon /afternoon will be treated absent for half a day.
2. Students can avail leave only after getting prior permission except for sudden sickness or unforeseen circumstances.
3. In the case of unforeseen reasons or sickness, a leave letter signed by the parent has to be sent through courier, post or through a message by the mentor.
4. Students who require one day leave should submit a leave letter signed by the parent and obtain permission from the mentor and the classes In-charge at least a day prior on taking leave.
5. Students who require two or more days leave should submit a leave letter signed by the parent with proper approval from the Mentor, Class In -charge and the HOD, at least the day before availing leave
6. Phone messages/ fax messages requesting leave for a student will not be accepted.
7. If a student is absent for 3 continuous working days or at random basis in that semester without prior permission, his/her Parents will have to meet the Principal. Only then he/she will be permitted to attend the classes.
8. If leave has not been sanctioned it will be treated as absent.
9. Students who fail to report on the re-opening day after long holidays (more than 3 holidays), have to report to the Class In-charge and Mentors with parents.
10. Leave letters must be submitted to the concerned Class In-charge through mentor.
11. Students are permitted to avail On Duty as per the requirement, but only with the prior permission from HOD/Principal.
12. Taking leave on days of adjoining / bridging holidays is not permitted.

College Library

The College library is housed in a magnificent building that is constructed almost in the centre of the campus, occupying a carpet area of 1300 sq.ft. The Library is the nerve centre of knowledge and serves the students and staff members with needed information resources. The Library acts as a vital partner in the collaborative learning activities with a wide range of academic resources such as books, journals, current periodicals, back-up volumes, e-resources,

CDs/DVDs, Question bank and institutional library membership. The library is fully automated, barcode based system and provides a user – friendly atmosphere. The library is installed with CCTV camera.

Library Timings

During Working Days

09:00 a.m. to 5.00 p.m.

During Vacation

10:00 a.m. to 3:00 p.m.

The issue of books is regulated as follows:

- Teaching Staff: 4 Books
- Non-Teaching Staff: 2 Books
- UG Students: 2 Books
- PG Students : 3 Books

Issue and Return of Books:

- 1.A student is entitled to keep a book for 14 days from the date of issue. For staff membersthe period of issue is one semester.
- 2.One renewal for a book is permitted and there is no reservation. For renewal, membersmust bring the book in person.
- 3.Reference books, Periodicals and copies of University examination question papers willnot be lent.
- 4.Members on receiving the books shall examine them before leaving the library and report to the In- Charge, if any damage is noticed.
- 5.Absence from the college will not be permitted as an excuse for delay in returning thebooks.
- 6.If a book is not returned within 28 days from the date of issue, students will not be allowedto attend the class.

Loss of Books:

Loss of books should be reported to the Librarian immediately and the person should either replace it with another good copy or pay twice the cost of the book in addition to overdue charges.

Books Reservations:

Members can reserve books and check periodically for their availability.

Rules and Regulation of Internal Exam Cell

Examination Cell in the college takes responsibility to monitor all the examinations related such as Continuous Internal Assessment and University Examination. Well qualified and experienced teaching faculty have been given responsibility to take care of this work.

1. Every semester, Two Continuous Internal Assessment Tests and Model Examinations are conducted to evaluate the students performance. The CIA and Model exam are conducted centrally with defined time table.
2. The printed answer books for CIA and Model examinations are provided to the students. Internal Assessment marks are sent to the parents through progress cards./Whatsapp Group.
3. The academic performance is monitored by students' performance in the classrooms through Assignments, Class tests, Group discussions, Case study analysis and Seminars. The students' performances in University examinations (theory and Practical) are examined.
4. Result analysis is monitored by the Chairman, CEO, Principal, IQAC Coordinator and HODs. Based on subject wise result analysis, suggestions to the teachers are given by the Principal.
5. Tracking student's academic progression using Progress Card / Whatsapp Group to parents are sent regularly.
6. and getting regular feedback from parents.
7. The results are reviewed in relation to University and neighborhood College with regard to Pass percentage, Number of Distinctions, Rank Holders and other related aspects.
8. Internal Marks are allotted based on the University Rule.

The mark split up are given below

S.No	Detailed for Allocation	Mark Split up
1.	Continuous Internal Assessment I & II	05 (Each Carry 2.5 marks)
2.	Model Examination	05
3.	Assignment	05
4.	Attendance	05
5.	Seminar/Class Activity	05

Mark split- up for Attendance Weightage

S.No	Detailed for Allocation	Mark Split up
1.	95% & above	5
2.	90% to 95%	4
3.	85% to 90%	3
4.	80% to 85%	2
5.	75% to 80%	1
6.	Below 75%	0

IMPORTANT NATIONAL & INTERNATIONAL DAYS

S.NO	DAY & MONTH	EVENT
January	January 12	National Youth Day
	January 15	Army Day
	January 25	National Voters Day
	January 26	Republic Day/International Customs Day
February	February 2	World Wetlands Day
	February 4	World Cancer Day
	February 10	National De-worming Day
	February 13	National Women's Day
	February 20	World Day of Social Justice
	February 21	International Mother Language Day
	February 24	Central Excise Day
	February 28	National Science Day
March	March 1	World Civil Defence Day
	March 3	World Wildlife Day
	March 8	International Women's Day
	March 15	World Disabled Day/World Consumer Day
	March 20	International Day of Happiness
	March 21	World Forestry Day
	March 22	World Water Day
April	April 7	World Health Day
	April 11	National Safe Motherhood Day
	April 18	World Heritage Day
	April 22	Earth Day
	April 23	World Book and Copyright Day
May	May 1	Workers' Day
	May 2	Mother's Day
	May 8	World Red Cross Day
	May 11	National Technology Day
	May 15	International Day of the Family
	May 18	World AIDS Vaccine Day/International Museum Day

	May 22	International Day for Biological Diversity
	May 24	Commonwealth Day
	May 31	Anti-tobacco Day
June	June 1	World Milk Day
	June 5	World Environment Day
	June (3 rd Sunday)	Father's Day
	June 8	World Ocean Day
	June 12	Anti-Child Labour Day
	June 14	World Blood Donor Day
	June 21	International Day for YOGA
	June 23	United Nation Public Service Day
	July 1	Doctor's Day
	July 11	World Population Day
July	August (1 st Sunday)	International Friendship Day
	August 6	Hiroshima Day
August	August 8	World Senior Citizen's Day
	August 9	Quit India Day/Nagasaki Day
	August 12	International Youth Day
	August 15	India Independence Day
	August 19	Photography Day
	August 29	National Sports Day
September	September 5	Teacher's Day
	September 8	International Literacy Day
	September 15	Engineer's Day/International Day for Democracy
	September 16	World Ozone Day/International Day for Preservation
	September 21	Day for Peace & Non-Violence
	September 29	World Heart Day
October	October 1	International Day for Elderly
	October 2	Gandhi Jayanthi
	October (First Monday)	World Habitat Day
	October 4	World Animal Welfare Day
	October 8	Indian Air Force Day
	October 11	National Girl Child Day
	October 13	UN International Day for Natural Disaster Reduction Day
	October 16	World Food Day
	October 24	World Development Information Day
	October 30	World Thrift Day
	October 31	National Unity Day
November	November 5	World Tsunami Day
	November 7	National Cancer Awareness Day
	November 9	Legal Services Day
	November 14	Children's Day
December	December 1	World AIDS Day
	December 2	National Pollution Day
	December 10	Human Rights Day
	December 14	World Energy Conservation Day
	December 18	Minorities Right Day
	December 22	National Mathematics Day
	December 23	Farmer's Day
	December 24	National Consumers Day



Annai College of Arts & Science
Quality Education for Today and Tomorrow
Kovilacheri, Kumbakonam - 612 503, Ph: 0435 2453007
Affiliated to Bharathidasan University, Tiruchirappalli. E-mail: acasdmn@annaicollege.com
Accredited by NAAC with "B+" (2nd Cycle) & Recognized by UGC under Section 2(f) & 12(B)

Academic Calendar 2023-24

(ODD SEMESTER)

Total Number of Working Days	: 90 Days
ODD Semester Commence for II/III UG & II PG	: 23/06/2023
ODD Semester Commence for I-Year UG & PG	: 05/07/2023
Date of CIA-I Begins	: 31/07/2023
Date of CIA-I Ends	: 05/08/2023
Date of CIA-II Begins	: 01/09/2023
Date of CIA-II Ends	: 08/09/2023
Date of Model Exam-I Begins	: 09/10/2023
Date of Model Exam-I Ends	: 17/10/2023
Date of Model Exam-II Begins	: 30/10/2023
Date of Model Exam-II Ends	: 07/11/2023
Last Working Day & No Due Clearance	: 31/10/2023

Date	Day	June '23	Day Order	No. of Working Days
1	Thur	World Milk Day		
2	Fri			
3	Sat	World Bicycle Day- Holiday		
4	Sun	Holiday		
5	Mon	World Environment Day-NSS Unit/Holiday		
6	Tues			
7	Wed	World Food Safety Day		
8	Thur	World Ocean Day-Nature Club		
9	Fri			
10	Sat	Holiday		
11	Sun	Holiday		
12	Mon	Anti-Child Labour Day-NSS Unit		
13	Tues			
14	Wed	World Blood Donor Day-RRC		
15	Thur	World Elder Abuse Awareness Day		
16	Fri			
17	Sat	Holiday		
18	Sun	Holiday		
19	Mon			
20	Tues	World Refugee Day		
21	Wed	International Day for YOGA-NSS/YRC		
22	Thur			
23	Fri	United Nation Public Service Day-Minority Cell/ College Re-opens for II & III-UG & II-PG	I	1
24	Sat	Holiday		
25	Sun	Holiday		
26	Mon	UNIT- I Commence	II	2
27	Tues	World Diabetes Day	III	3
28	Wed	World Asteroid Day	IV	4
29	Thur	Bakrid -Holiday		
30	Fri		V	5

Date	Day	JULY '23	Day Order	No. of Working Days
1	Sat	National Doctor's Day/Chartered Accountants Day		
2	Sun	Holiday		
3	Mon		VI	6
4	Tues		I	7
5	Wed	First Year Inaugural	II	8
6	Thur	World Zoonoses Day/ Bridge & Induction Programme for First year	III	9
7	Fri		IV	10
8	Sat	Holiday		
9	Sun	Holiday		
10	Mon		V	11
11	Tues	World Population Day	VI	12
12	Wed	World Malala day	I	13
13	Thur		II	14
14	Fri	Unit-I Ends for II/III-UG & II-PG	III	15
15	Sat	Holiday		
16	Sun	Holiday		
17	Mon	World Day for International Justice/ Unit-II Commence for II/III-UG & II-PG/ Unit-I Commence for I-Year UG/PG	IV	16
18	Tues		V	17
19	Wed		VI	18
20	Thur		I	19
21	Fri		II	20
22	Sat	Holiday		
23	Sun	Holiday		
24	Mon		III	23
25	Tues		IV	24
26	Wed	Q.P.Submission to Exam Unit	V	25
27	Thur		VI	26
28	Fri	World Nature conservation day/ Unit-II Ends for II/III-UG & II-PG/NO DUE CLEARANCE PAYMENT FOR SEPTEMBER	I	27
29	Sat	International Tiger Day/ Moharam Holiday		
30	Sun	Holiday		
31	Mon	CIA - I COMMENCE FOR II/III-UG & II-PG/Unit-I Ends for I-UG/PG	II	28

Date	Day	AUGUST '23	Day Order	No. of Working Days
1	Tues	Unit-II Commence for I-UG/PG	III	29
2	Wed		IV	30
3	Thur		V	31
4	Fri		VI	32
5	Sat	CIA - I ENDS FOR II/III-UG & II-PG	I	33
6	Sun	Hiroshima Day Holiday		
7	Mon	Unit-III Commence for II/III-UG & II-PG/ Answer script submission and Report Card to Parents	II	34
8	Tues		III	35
9	Wed	International day of World's indigenous people/ Quit India Day and Nagasaki Day	IV	36
10	Thur		V	37
11	Fri	Unit-II Ends for I-UG/PG	VI	38
12	Sat	International Youth day Holiday		
13	Sun	Holiday		
14	Mon	Unit-III Commence for I-UG/PG	I	39
15	Tues	Independence Day-Holiday		40
16	Wed		II	41
17	Thur		III	42
18	Fri	Unit-III Ends for II/III-UG & II-PG	IV	43
19	Sat	World Photography day- Holiday		
20	Sun	Sadbhavna Diwas- Holiday		
21	Mon	Unit-IV Commence for II/III-UG & II-PG	V	44
22	Tues		VI	45
23	Wed		I	46
24	Thur		II	47
25	Fri	Unit-III Ends for I-UG/PG	III	48
26	Sat	Holiday		
27	Sun	Holiday		
28	Mon	Unit-IV Commence for I-UG/PG	IV	49
29	Tues	National Sports Day	V	50
30	Wed	Small Industry Day	VI	51
31	Thur	Unit-IV Ends for II/III-UG & II-PG	I	52

Date	Day	SEPTEMBER'23	Day Order	No. of Working Days
1	Fri	CIA - II Commence for II/III-UG & II-PG/CIA-I for I-UG/PG		53
2	Sat			54
3	Sun	Holiday		
4	Mon			55
5	Tues	Teachers' Day		56
6	Wed	Krishna Jayanthi-Holiday		
7	Thur			57
8	Fri	CIA - II Ends for II/III-UG & II-PG/CIA-I for I-UG/PG World Literacy Day		58
9	Sat	Holiday		
10	Sun	Holiday		
11	Mon	Answer script submission and Report Card to Parents/ Unit-V Commence for II/III-UG & II-PG		59
12	Tues			60
13	Wed			61
14	Thur	World First Aid Day		62
15	Fri	Unit-IV Ends for I-UG/PG/ Engineer's day in India		63
16	Sat	Holiday/ World Ozone Day		
17	Sun	Holiday		
18	Mon	Vinayagar Chathurthi-Holiday		
19	Tues	Unit-V Commence for I-UG/PG		64
20	Wed			65
21	Thur	International day of peace		66
22	Fri	Unit-V Ends for II/III-UG & II-PG		67
23	Sat	Holiday		
24	Sun	Holiday		
25	Mon	NME/SOFT SKILL PAPERS/ Social justice day		68
26	Tues	Day of the Deaf		69
27	Wed	World Tourism Day		70
28	Thur	Meelad-un-Nabi-Holiday		
29	Fri	Unit-V Ends for I-UG/PG		71
30	Sat			

Date	Day	OCTOBER'23	Day Order	No. of Working Days
1	Sun	Holiday		
2	Mon	Gandhi Jayanthi -Holiday		
3	Tues	World Habitat Day, World nature day Model-I Commence for UG/PG		72
4	Wed	World Animal Welfare Day		73
5	Thur			74
6	Fri	World Wildlife day, World Food Security day		75
7	Sat	Holiday		
8	Sun	Indian Air Force Day /Holiday		
9	Mon	World Post Office day		76
10	Tues			77
11	Wed	International girl child day / Model-I Ends for UG/PG		78
12	Thur			79
13	Fri			80
14	Sat	Holiday		
15	Sun	Holiday		
16	Mon	World Food Day /Model-II Commence for UG/PG		81
17	Tues	International day for the eradication of poverty		82
18	Wed			83
19	Thur			84
20	Fri	World statistics day		85
21	Sat	Holiday		
22	Sun	Ayudha Pooja-Holiday		
23	Mon	Vijayadasami-Holiday		
24	Tues			86
25	Wed			87
26	Thur	Model-II Ends for UG/PG		88
27	Fri			89
28	Sat	Holiday		
29	Sun	Holiday		
30	Mon	World Thrift Day /Last Working day for UG & PG/ NO DUE CLEARANCE-December Payment		90
31	Tues	Rastriya Ekta Diwas (in memory of Sardar Patel), National Integration Day (In memory of Indira Gandhi)		

Date	Day	NOVEMBER '23	Day Order	No. of Working Days
1	Wed	UNIVERSITY EXAM COMMENCES		
2	Thur			
3	Fri			
4	Sat			
5	Sun	Holiday		
6	Mon			
7	Tues	Infant Protection day World Cancer Awareness Day		
8	Wed			
9	Thur	World services day		
10	Fri	Transport Day		
11	Sat	Holiday		
12	Sun	DEEPAVALI-HOLIDAY		
13	Mon			
14	Tues	Children's Day in India Jawaharlal Nehru birthday		
15	Wed			
16	Thur			
17	Fri	World Student day National Journalism day		
18	Sat	World Adult day		
19	Sun	World Citizen day -Holiday		
20	Mon			
21	Tues	World Television day World Fisheries day		
22	Wed			
23	Thur			
24	Fri			
25	Sat			
26	Sun	Law day -Holiday		
27	Mon			
28	Tues			
29	Wed			
30	Thur	Flag day		



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Academic Calendar 2023-24

(EVEN SEMESTER)

Total Number of Working Days	: 90 Days
ODD Semester Commence for UG & PG	: 23/12/2023
Date of CIA-I Begins	: 01/02/2024
Date of CIA-I Ends	: 07/02/2024
Date of CIA-II Begins	: 08/03/2024
Date of CIA-II Ends	: 15/03/2024
Date of Model Exam-I Begins	: 01/04/2024
Date of Model Exam-I Ends	: 09/04/2024
Date of Model Exam-II Begins	: 12/04/2024
Date of Model Exam-II Ends	: 22/04/2024
Last Working Day & No Due Clearance	: 23/04/2024

Date	Day	December '23	Day Order	No. of Working Days
1	Fri	World Aids Day		
2	Sat	World Computer literacy day International day of abolition of slavery		
3	Sun	International Day of People with disabilities World conservation day - Holiday		
4	Mon	Navy Day		
5	Tues	International volunteer day for economic and social development		
6	Wed			
7	Thur	Armed Forces Flag Day International civil aviation day		
8	Fri			
9	Sat	The International day against corruption - Holiday		
10	Sun	Human Right Day Holiday		
11	Mon	International Mountain day		
12	Tues			
13	Wed			
14	Thur	International Energy day		
15	Fri			
16	Sat			
17	Sun	Holiday		
18	Mon	International Migrants day		
19	Tues			
20	Wed	International Human solidarity		
21	Thur			
22	Fri			
23	Sat	Kisan Divas (Farmer's Day) College Re-opens for Even Semester-UG/PG	I	1
24	Sun	Holiday		
25	Mon	Christmas-Holiday		
26	Tues	UNIT- I Commence for UG/PG	II	2
27	Wed		III	3
28	Thur		IV	4
29	Fri	International Bio-diversity day	V	5
30	Sat	Holiday		
31	Sun	Holiday		

Date	Day	January' 2024	Day Order	No. of Working Days
1	Mon	New Year- Holiday		
2	Tues		VI	6
3	Wed		I	7
4	Thur	World Braille Day	II	8
5	Fri		III	9
6	Sat	World War Orphans Day	IV	10
7	Sun	Holiday		
8	Mon		V	11
9	Tues	Pravasi Bhartiya Diwas (NRI Day)	VI	12
10	Wed		I	13
11	Thur	National Human Trafficking Awareness Day	II	14
12	Fri	National Youth Day Unit-I Ends for UG/PG	III	15
13	Sat	Holiday		
14	Sun	Holiday		
15	Mon	Indian Army Day Pongal Holidays		
16	Tues	Pongal Holiday		
17	Wed	Pongal Holiday		
18	Thur	Pongal Holiday		
19	Fri	UNIT- II Commence for UG/PG	IV	16
20	Sat		V	17
21	Sun	Holiday		
22	Mon		VI	18
23	Tues		I	19
24	Wed		II	20
25	Thur	National Voters Days / National Tourism Day	III	21
26	Fri	Republic Day of India/ International Customs Day		
27	Sat	International Day of Commemoration	IV	22
28	Sun	Holiday		
29	Mon	World Leprosy Eradication Day	V	23
30	Tues	Martyr's Day	VI	24
31	Wed	Unit-II Ends for UG/PG No Due Clearance Q.P.Submission to Exam Unit	I	25

Date	Day	February' 2024	Day Order	No. of Working Days
1	Thur	CIA - I COMMENCE FOR UG/PG	II	26
2	Fri	World Wetlands Day	III	27
3	Sat		IV	28
4	Sun	World Cancer Day- Holiday		
5	Mon		V	29
6	Tues	International Day of Zero Tolerance for Female Genital Mutilation	VI	30
7	Wed	CIA - I ENDS FOR UG/PG	I	31
8	Thur	UNIT- III Commence for UG/PG	II	32
9	Fri		III	33
10	Sat	National Deworming Day Holiday		
11	Sun	International Day of Women and Girls in Science Holiday		
12	Mon	National Productivity Day	IV	34
13	Tues	World Radio Day/ National Women's Day	V	35
14	Wed		VI	36
15	Thur	International Childhood Cancer Day	I	37
16	Fri		II	38
17	Sat		III	39
18	Sun	Holiday		
19	Mon		IV	40
20	Tues	World Day of Social Justice	V	41
21	Wed	International Mother Language Day	VI	42
22	Thur	UNIT- III ENDS for UG/PG	I	43
23	Fri	UNIT- IV Commence for UG/PG	II	44
24	Sat	Central Excise Day	III	45
25	Sun	Holiday		
26	Mon		IV	46
27	Tues	World NGO Day	V	47
28	Wed	National Science Day and Rare Disease Day (RDD)	VI	48
29	Thur		I	49

Date	Day	March' 2024	Day Order	No. of Working Days
1	Fri	World Civil Defence Day and Zero Discrimination Day	II	50
2	Sat		III	51
3	Sun	World Hearing Day and World Wildlife Day Holiday		
4	Mon	National Security Day	IV	52
5	Tues		V	53
6	Wed		VI	54
7	Thur	UNIT- IV ENDS for UG/PG NO DUE CLEARANCE Q.P.Submission to Exam Unit	I	55
8	Fri	International Women's Day CIA - II COMMENCE FOR UG/PG	II	56
9	Sat	Holiday		
10	Sun	Holiday		
11	Mon		III	57
12	Tues		IV	58
13	Wed	No Smoking Day	V	59
14	Thur	World Kidney Day / Pi Day and International Day of Action for Rivers	VI	60
15	Fri	World Consumer Rights Day CIA - II ENDS FOR UG/PG	I	61
16	Sat	UNIT- V Commence for UG/PG	II	62
17	Sun	Holiday		
18	Mon	Ordnance Factories Day	III	63
19	Tues		IV	64
20	Wed	World Sparrow Day and International Day of Happiness	V	65
21	Thur	World Poetry Day, Forestry Day, World Down Syndrome Day	VI	66
22	Fri	World Water Day	I	67
23	Sat	World Meteorological Day	II	68
24	Sun	World TB Day Holiday		
25	Mon		III	69
26	Tues		IV	70
27	Wed	World Theater Day	V	71
28	Thur		VI	72
29	Fri	UNIT- V ENDS for UG/PG	I	73
30	Sat	NO DUE CLEARANCE Q.P.Submission to Exam Unit	II	74
31	Sun	Holiday		

Date	Day	April' 2024	Day Order	No. of Working Days
1	Mon	Odisha Day or Utkal Divas or Utkala Dibasha MODEL TEST-I COMMENCE	III	75
2	Tues	World Autism Awareness Day	IV	76
3	Wed		V	77
4	Thur	International Day of Mine Awareness	VI	78
5	Fri	National Maritime Day	I	79
6	Sat	Last Working Day	II	80
7	Sun	World Health Day Holiday		
8	Mon			81
9	Tues	MODEL TEST-I ENDS	III	82
10	Wed		IV	83
11	Thur	National Safe Motherhood Day	V	84
12	Fri	MODEL TEST-II COMMENCE	VI	85
13	Sat	Holiday		
14	Sun	Dr. B. R. Ambedkar Jayanti Holiday		
15	Mon		I	86
16	Tues		II	87
17	Wed		III	88
18	Thur	World Heritage Day	IV	89
19	Fri	World Liver Day	V	90
20	Sat		VI	
21	Sun	National Civil Services Day Holiday		
22	Mon	MODEL TEST-II ENDS Earth Day		
23	Tues	World Book & Copyright Day		
24	Wed	National Panchayati Raj Day		
25	Thur	World Malaria Day		
26	Fri	World Intellectual Property Day		
27	Sat	World Veterinary Day		
28	Sun	World Day for Safety & Health at Work Holiday		
29	Mon			
30	Tues			

Date	Day	May' 2024	Day Order	No. of Working Days
1	Wed	Workers' Day, International Labour Day		
2	Thur	World Asthma Day		
3	Fri	Press Freedom Day		
4	Sat	Coal Miners' Day and International Firefighters Day		
5	Sun	Holiday		
6	Mon			
7	Tues	World Athletics Day/ World Laughter Day		
8	Wed	World Thalassaemia Day and World Red Cross Day		
9	Thur			
10	Fri			
11	Sat	National Technology Day Holiday		
12	Sun	International Nurses Day Holiday		
13	Mon			
14	Tues	Mother's Day		
15	Wed	International Day of the Family		
16	Thur			
17	Fri	World Hypertension Day and World Telecommunication Day		
18	Sat			
19	Sun	Holiday		
20	Mon			
21	Tues			
22	Wed	International Day for Biological Diversity		
23	Thur			
24	Fri	Commonwealth Day		
25	Sat			
26	Sun	Holiday		
27	Mon			
28	Tues			
29	Wed			
30	Thur			
31	Fri	Anti-tobacco Day		