

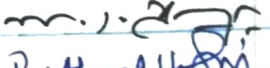
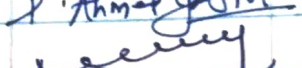
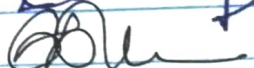







MINUTES OF THE MEETING OF FIRST GOVERNING COUNCIL

Date & Time: 14.06.2022 at 10:00 AM Veru: CHAIRMAN OFFICE

Chairman and Members Present

S.No	NAME & DESIGNATION	POSITION	SIGNATURE
1.	Mr. M. Anwar Kabir	Chairman	
2.	Mr. M.I. Abdul Gafour	Correspondent	
3.	Mr. M.I. Humayan Kabir	Secretary	
4.	Mr. M.I. Ahmed Yasin	Joint Secretary	
5.	Mr. S. Elanchezhian	Senior Faculty	
6.	Dr. J. Loyda Perais	Senior Faculty	
7.	Dr. Anand Karunakaran DJS	External Educational Expert - Bishop Heber College (Autonomous) Trichy.	
8.	Mr. Nayam A Khan	External Industrial Expert - HR & Trainer, TCS, CHENNAI	
9.	Hajee Dr. S. Ismail Mohideen	University Nominee.	
10.	Dr. S.P. Maricka Vasugi	Principal	

The First Governing Council meeting was conducted on 14.06.2022 at 10:00 AM in the Chairman Cabin. The Chairman has welcomed all members and discussed the importance of the first meeting for this Academic Year 2022-2023. The Management has fulfilled the requirements of the principal.

The Principal has formally welcomed the Chairman and all the members of the Governing Council and Presented

the detailed agenda. The Governing Council has considered item-wise as highlighted below. The contents of Items revised based upon the suggestions of the GC Members are underlined and given in the final proceedings enclosed.

1.1. Academic Calendar - Approval

Resolution:

The Principal submitted the Academic Calendar activities for the department and club. The Chairman approved the same.

1.2. Code of conduct for Students, Faculty and Staff

Resolution:

It was resolved to approve and the IQAC Co-ordinator have to give awareness for students, Faculty and Staff.

1.3. Increase the No. of MOUs in department

Resolution:

The council pointed out to increase the MOUs in the Department and Social Club. The MOUs has to exists the activities in functional basis.

1.4. To approve Five-Year Plan

Resolution:

The Council pointed out to offer Corporate-Specific training programmes to enhance placement for developing managerial skills. Hajee Dr. S. Ismail Mshideen, University Nominee informed to increase the Research centres approved by Bharathidasan University for the promotion of the departments. Our Chairman suggest to apply for new course in the Undergraduate Degree.

- 1.5. To approve for composition IGAC cell and Criteria-wise NAAC Awareness.

Resolution:

The Council perused the approval of new members in the composition of the IGAC cell for further execution.

- 1.6. To approve for revised course fee.

Resolution:

The Council perused and ratified the revised course fee by the discussion with the CEO and Finance Officer by considering the social background and financial background of the students.

- 1.7. To approve Add-on Program and Certificate Courses.

Resolution:

It is resolved to approve as such.

- 1.8. To approve Teaching/ Non-Teaching Staff Recruitment, Promotion and relieving procedures.

Resolution:

The Council suggested organizing FDP for at least one week in every semester to encourage the internal promotion of eligible faculty members. The Principal has agreed and introduced this provision in the proceedings. As per the Chairman statement Recruitment, Promotion and relieving procedures will be followed as per HR Rules and regulations.

- 1.9. Infrastructure facilities created and proposed.

Resolution:

It is resolved to approve to include Open Auditorium in the list of facilities proposed for

future. The revised content is given in the proceedings for approval.

1.10. To approve for New Courses in UG, PG and Research Departments.

Resolution:

It is resolved to approve as such.

1.11. To approve for E-Governance.

Resolution:

Our Chairman appreciated the initiation taken by Mr. M. Paathiban by implementing E-Governance.

1.12. Academic Performance and Feedback analysis.

Resolution:

The Governing Council members appreciated the hard work and efforts of faculty members and the good academic systems created and implemented by the Principal that has resulted in securing the overall percentage of the outgoing batch 98% in Bharathidasan University Examination. The Council also appreciated the departments of securing University Rank holders in UG and PG departments. The students feedback report was analysed and action taken in the Council.

1.13. To approve API score for faculty performance appraisal.

Resolution:

It is resolved to approve the same.

1.14. To approve the salary revision, increment for Teaching and Non-Teaching staff.

Resolution:

It is resolved to approve the same.

1.15. To approve remuneration for Guest Speakers and allowance for Head of the Institution.

Resolution:

It is resolved to approve the same.

1.16. To approve the activities of social club

Resolution:

Our Chairman suggest to include more extension activities.

1.17. To approve for NCC camp in our Campus

Resolution:

It is resolved to approve the same.

1.18. To approve the Students activities beyond the curriculum.

Resolution:

The council suggests involving the students beyond the curriculum and the Principal agreed to do the same.

1.19. Training and Placement activities

Resolution:

The council suggest to offer more placement to the students and to organize Placement training to the students.

1.20. To approve for Bridge course/Induction Programme/ Value Added Programme / Skill based Programme.

Resolution:

The council ratified the courses as per suggested the department with the approval of Principal.

1.21. Academic target Planned and achieved during the year 2021-2022.

Resolution:

The Council appreciated the academic activities achieved and suggest to prepare as report.

1.22. Academic and other target planned to be achieved in the academic year 2022-2023.

Resolution:

It is resolved to approve the same. The Council suggested to involve students in organizing workshop, Exhibition etc.

1.23. Proposal to prepare documentation for Submission of AGAR, IIR and SSR (II Cycle - NAAC)

Resolution:

It is resolved to approve the same.

1.24. Any other matters regarding academic.

The Chairman, suggested to enhance in the research, result and-placement, an adoption scheme practiced in a college which secured highest result, shall be followed. The Principal replied that our Institute has a standard academic system in place to take care of the slow-learners, enable them to improve their knowledge and enhance the result. It will be implemented more effectively during the coming academic year.



Prepared by: Principal



Approved by: Chairman

CHAIRMAN

Annai College of Arts & Science
Kovitachery - 612 503.
KUMBAKONAM.