


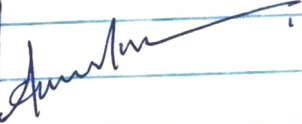

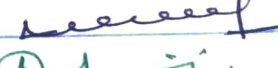



MINUTES OF THE MEETING OF FIRST GOVERNING COUNCILDate & Time : 14.06.2024 at 10:00 amVenue : Chairman officeChairman and Members Present

S.NO	NAME & DESIGNATION	POSITION	SIGNATURE
1	MR. M. Anwar Kabir	Chairman	
2	MR. M. J. Abdul Gaffoor	Correspondent	
3	MR. A. Yahya Nareem	Vice-Chairman	
4	Hajee. Dr. S. Ismail Mokideen	University Nominee	
5	DR. R. Rajkumar	CEO, ACIT	
6	MR. K. Ravi	Director, ACIT	
7	Dr. Anand Karunakaran Iyys	External Educational Expert - Bishop Heber College, (Autonomous), Trichy	
8	Dr. T. Devasenattipathi	Director & Industrial Expert. S.R Tech, Coimbatore	
9	MR. S. Elanchezhian	Senior faculty	
10	Dr. S.P. Manicka Vasugi	Principal	

The first Governing Council meeting was conducted on 14.06.2024 at 10:00 am in the chairman cabin. The chairman has introduced each member to others, welcomed all members and emphasized the importance of the first meeting. He wished that the Institute will maintain its position and improve the results further and emphasize to work towards the excellence of Autonomous status of the Institution.

The principal has formally welcomed the chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council has considered it item-wise and deliberated as highlighted below. The contents of items revised based upon the suggestions of the Gc Members are underlined and given in the final proceedings enclosed.

1.1. To approve the process of admission strategy and course fee.

Resolution:

The chairman revised the course fee and the strategies for admission seeking was appreciated. The Council suggest some plans for the admission process.

It is approved by the chairman.

1.2. To approve Add-on-program certificate courses and soft skill for this academic year.

Resolution:

As per the Heads recommendations and the new educational scenario, some new course for add-on-program and certificate courses are referred and also soft-skill class to be implemented from the first year onwards in order to improve the communication skill of the students.

It is resolved to approve as such.

1.3. To approve the Sports day for all the department.

Resolution:

The principal suggest that every Tuesday to be declared as "Book free day". on that day students to be engaged in the Department club and sports activities. The process to be hold for the entire academic year in rotation basis for all the departments.

It is resolved to approve as such.

1.4. To approve FDP for faculty and training for Non-teaching.

Resolution:

The council suggested to organize FDP on every Saturday with new technology of AI usage in Teaching Aids. The faculty to be updated with new techniques. For the Non-teaching staff training to be given and for Drivers the training to be given regarding safety measures.

It is stated as such the proceedings.

1.5. To approve the fund sanction and settlement for appropriate authority.

Resolution:

Our chairman stating that, "in the event of misconduct, misappropriation of funds or causing loss to the college, forgery, indiscipline, violation of college rules and regulations, the faculty member or non-teaching staff or an employee concerned at any level will be suspended immediately pending enquiry".

Any advance amount sanctioned to the authority to be settled within three days with proper Bill stated.

It is approved to follow as such.

1.6. To approve the guidelines for faculty, students, Non-teaching, Examination, HR.

Resolution:

The members of Governing Council appreciated the efforts of the Management and principal in bringing out a well drafted, standard guidelines, rules and regulations for students, Faculty members and

Non-teaching Staff. The HR guidelines stated by the management for the fund approval of publication / workshop / FDP / medical allowance / Travel Allowance / Child Allowance.

It was approved to follow as such.

1.7. Infrastructure facilities and basic department requirements are created and proposed

Resolution:

It is resolved to approve as such for renovation of the buildings and furniture for the academic year. The revised budget is given for the purchase of chemicals and department requirements are specified for the approval.

It was approved to follow as such.

1.8. To approve for E-Governance.

Resolution:

Our Chairman appreciated the initiation taken by Mr. M. Parthiban for implementing E-Governance in Library, LMS, Office, Social clubs and Department activities and suggested to develop the software in all areas related to academic and non-academic.

1.9. To approve for new courses in PG and Research Departments.

Resolution:

The principal suggest to apply for MA (Defence and Strategic Studies)

It is resolved to approved as such.

1.10. Academic Performance.

Resolution:

The Governing Council members appreciated the hard work and efforts of faculty members and the good academic system created and implemented by the principal that has resulted in securing a very good result by securing the overall percentage of the outgoing batch is 89.81% in Bharathidasan University Examination. The Council also appreciated the departments of securing 21 University Rank Holders in UG and PG departments.

1.11. To approve API score for faculty performance appraisal
Resolution:

It is resolved to approve the same. The Governing Council members appreciated the principal for designing and implementing a standard format for faculty performance appraisal. Based on the API score the increment will be listed.

The HR has to approve as such.

1.12. To approve as salary revision, increment for Teaching and Non-Teaching staff.
Resolution:

As per the API score and the faculty, non-teaching staff the revised salary has been submitted for further proceedings.

It is resolved to approve the same.

1.13. To approve remuneration for Guest Speakers and allowance for Head of the Institution.
Resolution:

The budget proposal was submitted for the Conference / Guest Speakers / Expo / Workshop for the execution. It is resolved to approve the same.

1.14 To approve the activities of social club activities outside the Institution.

Resolution:

Our chairman suggest to include more activities to be given to outreach the society measures and take keen attention with special case to be given to the female students through counseling and motivational videos. To focus mainly on Drug Awareness, Anti-Ragging and women's welfare measure through Government official. The continuous programme to be given towards the students and to the society.

It is agreed to follow as such.

1.15 To approve for NCC in our campus through various activities.

Resolution:

The chairman proposed to follow various activities and regular training to be followed by the NCC-ANO to the cadets and monthly report to be submitted to the principal office.

It is resolved to approve the same.

1.16 To approve the students activities beyond the Curriculum through Internship training.

Resolution:

The Council suggest to involve the students beyond the curriculum by sending the students for Internship at the end of the semester and the report to be submitted with certification and the principal agreed to do the same.

1.17. Training and Placement activities.

Resolution:

The council suggest to offer more Placement to the students and to organize Career skill. The final year students to be specifically focused on placement Training and all the students are enforce to attend the training schedule prior to the Placement.

The principal agreed to follow as such.

1.18. To approve for Competitive class.

Resolution:

The principal suggest to give Competitive Class specially for the department of Defence and Strategic Studies and Department of Police Administration and Criminology. The Council ratified the courses as per suggested by the department with the approval of principal with present scenario related to their career enrichment.

1.19. To approve psychological Counselor for the students.

Resolution:

The Council suggest to give psychology related Counseling to the students as and when required.

It is resolved to approve the same.

1.20. To approve for regular schedule of morning assembly.

Resolution:

The principal suggest that on every Monday General Assembly with Flag hoist by NCC Cadets and the department to take over with News Bulletin, proverb, and General affairs on rotation.

It is resolved to approve the same.

1.21. To approve for Reading and Library hours.

Resolution:

The Council suggest to follow separate schedule for reading hour for the students and the library hour to be allocated for all the students.

It is resolved to approve as such stated.

1.22. To approve for the Thinkers forum for the students.

Resolution:

The principal proposed for the Thinkers forum on every Thursday first hour. The students have to handle the session with the topic given.

It is resolved to approve.

1.23. Academic target planned and achieved during the year 2022-2023

Resolution:

The Council appreciated the academic activities achieved and suggests to prepare as report.

1.24. Academic and other target planned to be achieved in the academic year 2023-2024

Resolution:

It is resolved to approve the same. The Council suggested to involve students in organising seminars, workshop, Science Expo so on.

1.25. Proposal to prepare documentation for submission of AQAR for the second year.

Resolution:

It is resolved to approve the same.

1.26. Any other matters regarding academic.

with the permission of the chairman, CEO and CFO with the council members suggest to enhance all the activities and to focus towards the academic excellence as well as in sports and cultural activities.

④ 23/6/2024.

Prepared by: principal

27/6/2024

Approved by: chairman